

ANGUS COUNCIL

MINUTE of MEETING of the **CONTRACT SERVICES COMMITTEE** held in the Town and County Hall, Forfar on Tuesday 25 February 2003 at 4.00 pm.

Present: Councillors BILL CROWE, IAN ANGUS, FRANK ELLIS, JOY MOWATT, GEORGE NORRIE MBE and BILL ROBERTON.

Councillor CROWE, Convener, in the Chair.

1. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 27(2), that the public and press be excluded from the meeting during consideration of item 2, so as to avoid the disclosure of information which was exempt in terms of Part I of Schedule 7A to the Local Government (Scotland) Act 1973, paragraphs 6, 8 and 9.

2. SUPPLY OF GROUND MAINTENANCE MACHINERY AND HAND OPERATED EQUIPMENT

With reference to Article 2 of the minute of meeting of this Committee of 15 January 2002, there was submitted [Report No 244/03](#) by the Contract Services Manager seeking homologation of his decision, in consultation with the Director of Finance, to purchase replacement ground maintenance machinery.

The Committee agreed to homologate the awarding of the contracts to the undernoted contractors:-

Large Equipment

Scottish Grass Machinery	£69,900	
Allan Gammie	£19,280	
Double "A" Trading	£16,500	
Angus Chainsaws	<u>£13,000</u>	£118,680

Hand Operated Equipment

Scottish Grass Machinery	£24,911	
Allan Gammie	£12,969	
Angus Chainsaws	£ 9,875	
AM Phillips	£12,294	
Hewden Plant	<u>£ 7,708</u>	<u>£67,757</u>

Total overall expenditure **£186,437**

3. MINUTE OF PREVIOUS MEETING

The [minute of meeting of this Committee of 14 January 2003](#) was approved as a correct record and signed by the Convener.

4. FINANCIAL PERFORMANCE

With reference to Article 2 of the minute of meeting of this Committee of 19 November 2002, there was submitted [Joint Report No 245/03](#) by the Contract Services Manager and the Director of Finance informing the Committee of the financial performance of Contract Services from 1 April to 31 December 2002.

The Report advised that the financial performance for the last period indicated that the target surplus of £427,000 would be achievable.

The Committee agreed to note the contents of the Report, to welcome the satisfactory financial results and to record its appreciation of all the staff involved in achieving this position.

5. LEISURE FACILITIES' USER FIGURES OCTOBER - DECEMBER 2002

With reference to Article 7 of the minute of meeting of this Committee of 19 November 2002, there was submitted [Joint Report No 246/03](#) by the Contract Services Manager and Director of Leisure Services informing the Committee of the current usage levels within the various leisure facilities operated by Angus Council for the period October to December 2002. The Report also gave details of comparative figures for 2001.

The Committee, for its interest, agreed to note the contents of the Report.

6. SICKNESS ABSENCE - OCTOBER TO DECEMBER 2002

With reference to Article 3 of the minute of meeting of this Committee of 19 November 2002, there was submitted [Report No 247/03](#) by the Contract Services Manager which detailed sickness absence within Contract Services for the period October to December 2002, compared with the same period in 2001.

The Committee agreed to note the contents of the Report.

7. USE OF 2001/2002 CARRY OVER SURPLUS

There was submitted [Report No 248/03](#) by the Contract Services Manager seeking homologation of his decision to make purchases against the financial year 2001/2002 carry over surplus. The Report advised that various projects and purchases had been identified as being a priority to his department or Council and as such the expenditure associated with each had been offset against the £78,000 surplus generated last financial year.

The Committee agreed to homologate the Contract Services Manager's decision to meet purchases against the financial year 2001/2002 carry-over surplus as detailed in the Report.