

ANGUS COUNCIL

MINUTE of MEETING of the **RESOURCES AND CENTRAL SERVICES COMMITTEE** held in the Town and County Hall, Forfar on Thursday 31 August 2006 at 4.00 pm.

Present: Councillors ALEX KING, RON SCRIMGEOUR, JACK GIBB, IAN MACKINTOSH, IAIN GAUL (substitute for Provost BILL MIDDLETON), GLENNIS MIDDLETON, PETER MURPHY, STEWART McGLYNN (substitute for ROB MURRAY), BOB MYLES, PETER NIELD, GEORGE NORRIE MBE, HELEN OSWALD, BILL ROBERTON, MARK SALMOND and DAVID SELFRIDGE.

Apologies: Apologies for absence were intimated on behalf of Provost BILL MIDDLETON and Councillor ROB MURRAY.

Councillor KING, Convener in the Chair.

1. DECLARATIONS OF INTEREST

Councillor Scrimgeour declared an interest in item 21 as a member of the Sound Sense Management Team.

Councillor Robertson declared an interest in item 21 as a Director of Tayside Association for the Deaf and as a member of the Glens United Action Group and indicated that he would not be participating in the discussion.

Councillor Oswald declared an interest in item 21 as a relative of a member of Arbroath Bowling Club.

Councillor Norrie declared an interest in item 35 as a member of Montrose Golf Links Ltd.

2. MINUTES

(a) Previous Meeting

The [minute of meeting of this Committee of 15 June 2006](#) was approved as a correct record and signed by the Convener.

(b) Audit Sub-Committee

The [minute of meeting of the Audit Sub-Committee of 15 June 2006](#), a copy of which is appended hereto, was submitted and noted (**APPENDIX I**).

(c) Executive Sub-Committee

The [minutes of meetings of the Executive Sub-Committee of 29 June](#) and [27 July 2006](#), copies of which are appended hereto, were submitted and noted (**APPENDICES II and III, respectively**).

(d) Central Consultative Committee

The [minute of meeting of the Central Consultative Committee of 21 August 2006](#), a copy of which is appended hereto, was submitted and noted (**APPENDIX IV**).

Public Holidays 2007 (Article 4 of the above minute refers)

Arising from consideration of this minute, the Committee agreed that the following days be set as public holidays for non-teaching staff during 2007:-

Monday 1 January 2007
 Tuesday 2 January 2007
 Monday 2 April 2007
 Monday 7 May 2007
 Friday 30 November 2007
 Tuesday 25 December 2007
 Wednesday 26 December 2007

3. PROPERTY MAINTENANCE PROGRESS REPORT 2006/2007

With reference to Article 13 of the minute of meeting of this Committee of 2 February 2006, there was submitted [Report No 1025/06](#) by the Director of Corporate Services setting out the current status of expenditure on the maintenance of non-housing properties as at 30 June 2006.

The Committee agreed to note the contents of the Report.

4. ENERGY BUDGET PROGRESS REPORT 2006/2007

With reference to Article 14 of the minute of meeting of this Committee of 2 February 2006, there was submitted [Report No 1031/06](#) by the Director of Corporate Services setting out the current status of expenditure on the individual Council heating, fuel and electricity budgets for non-housing properties as at 30 June 2006.

The Committee agreed to note the contents of the Report.

5. DISPOSAL OF PROPERTY

(a) Land at Marykirk Road, Hillside

With reference to Article 32 of the minute of meeting of the Infrastructure Services Committee of 24 August 2006, there was submitted [Joint Report No 1030/06](#) by the Director of Corporate Services and the Director of Infrastructure Services advising members that an area of land extending to 351 square metres at Marykirk Road, Hillside was surplus to the requirements of the Council.

The Report indicated that expressions of interest in acquiring the site had been received from adjoining owners and disposal of the land would result in a capital receipt for the Council.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to authorise the Director of Corporate Services to market the land at Marykirk Road, Hillside, extending to 351 square metres, for sale on the open market.

(b) Land at Whites Place, Montrose

There was submitted [Report No 1032/06](#) by the Director of Corporate Services advising members of a request to grant a right of access over land at Whites Place, Montrose and proposing that the remainder of this land be advertised for sale on the open market.

The Report indicated that the land, which measured 0.08 hectares, was held on the Montrose Common Good Account and the owner of the house at 35/36 Whites Place had requested that the Council grant him right of access for vehicles over part of this land and in addition, had expressed an interest in acquiring the entire area.

The Committee:-

- (i) to note the contents of the Report;
- (ii) to approve the granting of a right of access over the land at Whites Place, Montrose in favour of Mr M James; and
- (iii) to authorise the Director of Corporate Services to arrange for the whole site to be marketed for sale on the open market, subject to the right of access being retained for Mr James.

(c) Land at Andrew Welsh Way, Arbroath

There was submitted [Report No 1033/06](#) by the Director of Corporate Services advising members of a proposal to dispose of an area of land extending to 0.02 hectares at Andrew Welsh Way, Arbroath.

The Report indicated that Kildonan Developments Ltd owned most of this ground, but when they had endeavoured to sell the houses they had erected on the land, they had been advised that an area extending to 0.02 hectares was still in the ownership of the Council.

Due to the nature and location of the ground, the Head of Property was of the view that the site was unsuitable for an open market disposal and had therefore instructed the Council's agents to negotiate provisional terms and conditions for its disposal to Kildonan Developments Ltd.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to note that disposal of this small site would rectify the title position and generate a capital receipt for the Council; and
- (iii) to approve the disposal of the site measuring 0.02 hectares at Andrew Welsh Way, Arbroath to Kildonan Developments Ltd on the provisional terms and conditions detailed in the Report.

6. REVIEW OF COMMON GOOD RENTS

With reference to Article 10 of the minute of meeting of Angus Council of 25 March 2004, there was submitted [Report No 1034/06](#) by the Director of Corporate Services detailing the outcome of the Common Good rent review conducted in 2006.

The Report indicated that the rent review of Common Good properties occupied by Angus Council Departments had been carried out to ensure that the Common Good accounts received a fair return resulting from an increase in the overall rental paid by the Council and reviews of the rentals paid by other outside parties.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve the rent reviews of properties occupied by Angus Council, as detailed in the Appendix to the Report.

7. PROPERTY TRANSACTIONS

With reference to Article 12 of the minute of meeting of this Committee of 4 May 2006, there was submitted [Report No 1035/06](#) by the Director of Corporate Services advising of the outcome of negotiations for lease renewals, rent reviews, an open market disposal and acquisitions.

The Committee agreed to note and approve the conclusion of negotiations for the transactions detailed in Appendices 1, 2, 3 and 4 of the Report.

8. RESOURCELINK PAYROLL/PERSONNEL HARDWARE UPGRADE

There was submitted [Report No 1036/06](#) by the Director of Corporate Services recommending acceptance of a quotation from Q-Associates and allocation of £22,319 from the IT Renewal and Repairs Fund to enable the required upgrade of the ResourceLink hardware.

The Report indicated that the current hardware for the ResourceLink payroll/personnel system would soon be unable to meet increasing resource requirements.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to accept the quotation from Q-Associates for the upgrade of the ResourceLink hardware;
- (iii) to exempt the procurement from normal competitive tendering in terms of criteria 16.3.4 of the Financial Regulations; and
- (iv) to approve the allocation of £22,319 from the IT Renewal and Repairs Fund to enable the required upgrade of the hardware.

9. VOICE TELECOMMUNICATIONS PREFERRED SUPPLIER

There was submitted [Report No 1037/06](#) by the Director of Corporate Services seeking approval to adopt a preferred supplier for the provision of land-line voice telecommunication services for the Council.

The Committee agreed:-

- (i) to approve the proposed procurement of voice telecommunication hardware services and maintenance from a preferred supplier;
- (ii) to exempt the procurement from normal competitive tendering in terms of criteria 16.3.2(b) of the Financial Regulations in view of the specialised nature of the systems; and
- (iii) to instruct the Head of Information Technology to procure when required, new telephone hardware and services via the Office of Government Commerce - GCAT framework from British Telecom, subject to a report on the details to this Committee.

10. TELEPHONE SYSTEM FOR HEADQUARTERS OFFICES (PHASE 3) AT ORCHARDBANK, FORFAR

With reference to Article 3 of the minute of meeting of the Executive Sub-Committee of this Committee of 30 June 2005, there was submitted [Report No 1038/06](#) by the Director of Corporate Services seeking approval to expand the existing telephone system for the Headquarters building (Phase 3) at the new Orchardbank premises.

The Report indicated that British Telecom were the successful bidder for phases 1 and 2 of the Orchardbank Office Development and it was proposed to continue to use BT for phase 3 in order to minimise any risk associated with maintenance, installation, support and administration.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to approve expansion of the existing telephony system at Orchardbank by British Telecom at a cost of £92,394.95 for phase 3 move of staff to the new Headquarters offices; and
- (iii) to exempt the procurement from normal competitive tendering in terms of criteria 16.3.2(b) of the Financial Regulations in view of the specialised nature of the system.

11. DEVELOPMENT OF FLARE SYSTEM

With reference to Article 5 of the minute of meeting of the Environmental and Leisure Services Committee of 22 August 2006, there was submitted [Joint Report No 993/06](#) by the Director of Corporate Services and the Director of Infrastructure Services seeking approval to upgrade the existing Flare system within Environmental and Consumer Protection to provide the facility for improved data sharing and to make available the potential for flexible working.

The Committee, for its interest, agreed:-

- (i) to note the contents of the Report;
- (ii) to approve the upgrade to the existing Flare system at a cost of £51,728; and
- (iii) to approve the allocation of £51,728 from the IT Renewal and Repairs Fund in respect of this work.

12. REGISTRATION OF BIRTHS, DEATHS AND MARRIAGES

With reference to Article 19 of the minute of meeting of this Committee of 1 September 2005, there was submitted [Report No 1039/06](#) by the Director of Corporate Services seeking approval for authorised registrars to conduct civil marriage and civil partnership registration ceremonies at approved venues on week-day evenings, Sundays and a restricted number of public holidays, and also to allow these ceremonies to be conducted in Registration Offices outwith normal hours on the same basis as approved venues.

The Report indicated that the proposals, which had been fully discussed with all registration staff, would provide more choice to the public when contemplating a civil marriage ceremony or a civil partnership registration and also cater for those who did not consider a Saturday afternoon as a traditional time for a ceremony.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to note the success of the use of approved venues for civil marriage and civil partnership registration ceremonies to date;
- (ii) to approve an extension to the permitted hours and days on which this facility was available;
- (iv) to approve the conduct of civil marriage and civil partnership registration ceremonies within Registration Offices in line with proposed extended hours being sought for approved venue marriages; and

- (v) to approve the detailed proposals in respect of the above as set out in Section 4 of the Report.

13. PUBLIC HOLIDAYS FOR LOCAL TRADERS IN 2007

With reference to Article 20 of the minute of meeting of this Committee of 1 September 2005, there was submitted [Report No 1040/06](#) by the Director of Law and Administration setting out proposed public holidays for the local traders in 2007. It was noted that early closing day in Brechin was a Wednesday (and not Tuesday as stated in the Report).

The Committee agreed to approve the recommended public holiday dates for local traders in the year 2007.

14. ARRANGEMENTS FOR SITTING OF ANGUS DISTRICT COURT AT BRECHIN AND FORFAR

There was submitted [Report No 1041/06](#) by the Director of Corporate Services seeking approval to terminate sittings of Angus District Court at Brechin and to relocate future sittings of the Court to Forfar.

The Report indicated that the accommodation in Brechin no longer met the accommodation standards required for a modern Court building and, given the level of investment required to improve the accommodation to meet that standard, it was proposed that the District Court sit at Forfar instead of Brechin as this represented better value for money and better use of Council resources, particularly in the light of the imminent unification of District and Sheriff Courts.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to discontinue sittings of Angus District Court at Brechin;
- (iii) to relocate the sittings from Brechin to Forfar Sheriff Courthouse, with effect from a date to be determined by the Head of Law and Administration;
- (iv) to remit to the Director of Neighbourhood Services and the Head of Property Services to investigate other suitable uses for the current Court accommodation at 32-36 Bank Street, Brechin and to report back on the outcome of these investigations;
- (v) to authorise the Head of Law and Administration to enter into a formal user agreement with Scottish Ministers to secure Angus District Court's use of Forfar Sheriff Courthouse; and
- (vi) to instruct the Head of Law and Administration to consult with local organisations in Brechin on this matter and report back if any adverse comments were received.

15. HUMAN RESOURCE ORGANISATIONAL HEALTH INDICATORS

With reference to Article 26 of the minute of meeting of this Committee of 1 September 2005, there was submitted [Report No 1042/06](#) by the Chief Executive detailing a range of indicators designed to help measure the effectiveness of human resource management and its contribution to organisational performance.

The Report indicated that the indicators detailed therein concerned industrial/employee relations, recruitment/retention, health and safety, training and equal opportunities.

The Committee agreed to note the contents of the Report.

16. QUARTERLY JOINT STAFFING WATCH

With reference to Article 19 of the minute of meeting of this Committee of 15 June 2006, there was submitted and noted [Report No 1043/06](#) by the Chief Executive advising members of the Council's Quarterly Joint Staffing Watch Return to the Scottish Executive for the period to 30 June 2006 and giving comparisons with the Return for the previous quarter.

17. OVERTIME AND ADDITIONAL HOURS COSTS 2005/2006

With reference to Article 28 of the minute of meeting of this Committee of 1 September 2005, there was submitted [Report No 1044/06](#) by the Chief Executive advising members of the level of overtime and additional hours costs within the Council during the financial year 2005/2006 and giving comparisons with the previous year's costs.

The Report indicated that there had been an overall decrease of 4.92% in overtime and additional hours costs compared with 2004/2005.

The Committee agreed to note the contents of the Report.

18. TRAVEL AND SUBSISTENCE COSTS 2005/2006

With reference to Article 27 of the minute of meeting of this Committee of 4 September 2005, there was submitted [Report No 1045/06](#) by the Chief Executive advising members of the level of travel and subsistence costs within the Council during the financial year 2005/2006 and giving comparisons with the previous year's costs.

The Report indicated that there had been an overall increase of 2.97% in travel and subsistence payments compared with 2004/2005.

The Committee agreed to note the contents of the Report.

19. EMPLOYMENT EQUALITY (AGE) REGULATIONS 2006: RIGHTS RELATING TO RETIREMENT

There was submitted [Report No 1046/06](#) by the Chief Executive advising members of the statutory obligations to employees approaching normal retiral age which would soon be placed upon the Council, together with a suggested procedure to ensure that these obligations were met, and seeking approval for a suggested approach for dealing with employee requests to work beyond the normal retirement age of 65.

The Report indicated that, with effect from 1 October 2006, employees would have a statutory right to request to continue working beyond the age of 65 and the Council would have a statutory duty to notify employees of this right and to consider any requests received.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to approve the procedure and guidance for dealing with employees approaching normal retirement age, as detailed in the Appendix to the Report; and
- (iii) to approve the proposed approach for dealing with employee requests to work beyond the age of 65, as detailed in the Report.

20. ESTABLISHMENT CHANGES

With reference to Article 24 of the minute of meeting of this Committee of 15 June 2006, there was submitted and noted [Report No 1047/06](#) by the Chief Executive summarising changes to the Chief Executive's, Education, Environmental and Consumer Protection, Information Technology, Law and Administration, Leisure Services, Property Services and Social Work and Health Departments during the period 18 May to 31 July 2006.

21. COMMUNITY GRANT SCHEME

With reference to Article 25 of the minute of meeting of this Committee of 15 June 2006, there was submitted [Joint Report No 1048/06](#) by the Chief Executive and the Director of Infrastructure Services recommending payments of over £500 in respect of applications received in terms of the Council's Community Grant Scheme and advising members of applications for £500 or less which had been approved.

The Committee agreed:-

- (i) to make the following decisions in respect of applications for grants over £500;
 - Arbroath Indoor Bowling Club - up to £5,000 subject to availability of grant monies from underspends in other areas
 - Tayside Association for the Death Sound Sense Project - No award
 - Samaritans - No award
 - Monifieth Local History Society - £500
 - Angus Toy Appeal - £1,500
 - Forfar Association for Continuing Education - £1,500
 - Helm Training Ltd - No award
 - Volunteer Centre, Angus - No award;
- (ii) to note the following decisions in respect of applications for £500 or less:-
 - Scottish Endurance Riding Club - Tayside Branch - £500
 - Angus Local Exchange Trading Scheme - £395
 - Glens United Action Group - £350
 - Celtic Circle - £480
 - Lethnot Hall Community Group - £500
 - Arbroath Smokie Blues Group - £500

22. FORFAR COMMON GOOD FUND - PROPOSALS FOR EXPENDITURE

There was submitted [Report No 1100/06](#) by the Chief Executive setting out proposals for the utilisation of expenditure from Forfar Common Good Fund.

The Report indicated that this Fund had a revenue balance significantly in excess of the agreed level and a number of proposals for utilising some of the balances had been submitted, with local elected members supportive of providing resources from the Fund in respect of these projects.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve expenditure from Forfar Common Good Fund in respect of the following projects up to a maximum of the funding detailed:-
 - replacement of nine hole crazy golf at Lochside - £65,000
 - installation of mobile bar at Reid Hall - £10,000
 - autistic pupils facilities - £7,800

23. EDUCATION REVENUE BUDGET MONITORING FOR THE PERIOD TO 31 MARCH 2006

There was submitted [Joint Report No 1091/06](#) by the Director of Education and the Director of Corporate Services advising members of the Education Department revenue expenditure compared to budget for the financial year to 31 March 2006 and providing comment on the more significant variances arising.

The Committee, for its interest, agreed to note the contents of the Report.

24. SOCIAL WORK AND HEALTH REVENUE AND CAPITAL BUDGET OUT-TURN 2005/2006

With reference to Article 3 of the minute of meeting of the Social Work and Health Committee of 15 August 2006, there was submitted [Joint Report No 957/06](#) by the Director of Social Work and Health and the Director of Corporate Services advising members of the out-turn position in respect of the Social Work and Health Revenue Budget, 2005/2006 and commenting on the major variances arising. The Report also detailed the capital expenditure for the year compared with budgeted provision.

The Committee, for its interest, agreed to note the contents of the Report.

25. DEVELOPMENT OF SOCIAL WORK AND HEALTH INFORMATION SYSTEM (CARE FIRST)

With reference to Article 7 of the minute of meeting of the Social Work and Health Committee of 15 August 2006, there was submitted [Joint Report No 967/06](#) by the Director of Social Work and Health and the Director of Corporate Services seeking approval to further develop the Social Work and Health Information System (Care First) to accommodate changes made by OLM Systems Ltd, add new improved functionality and to share information in line with Scottish Executive expectations.

The Committee, for its interest, agreed:-

- (i) to approve the development of Care First CF6 as detailed in the Report;
- (ii) to approve allocation from the IT Renewal and Repairs Fund for the expenditure in 2006/2007; and
- (iii) to note that the funding required for 2007/2008 would be addressed as part of the next budget setting exercise.

26. HOUSING CAPITAL PROGRAMME - HRA BLOCK - 2005/2006

With reference to Article 3 of the minute of meeting of the Housing Committee of 17 August 2006, there was submitted [Report No 894/06](#) by the Director of Corporate Services setting out the latest position on the HRA Housing Capital Programme and the HRA Planned Maintenance Programme for 2006/2007. The Report also set out the latest capital estimate for the year and the capital spend figures to 30 June 2006.

The Committee, for its interest, agreed to note the contents of the Report.

27. CAPITAL MONITORING - COMPOSITE CAPITAL PROGRAMME 2005/2006

With reference to Article 28 of the minute of meeting of this Committee of 15 June 2006, there was submitted [Report No 1049/06](#) by the Director of Corporate Services advising members of the capital expenditure incurred for the period from 1 April to 31 July 2006 and measuring projected capital expenditure for the year against budgeted provision.

The Committee, for its interest, agreed:-

- (i) to note the contents of the Report;
- (ii) to note the position on the Composite Capital Programme as at 31 July 2006 as detailed in the Capital Monitoring Statement which accompanied the Report;
- (iii) to note that the Capital Budget Sub-Group had met on 9 August 2006 to review the position on the Composite Capital Programme for 2006/2007 and future years. As part of the budget process for 2007/2008, it was expected that the Sub-Group, in

conjunction with the Capital Projects Monitoring Group, would continue to review the position on the Composite Capital Programme and address issues relating to the projected spend position, possible slippage on projects and resources potentially available for 2006/2007; and

- (iv) to note that projections of the year end position on the Composite Capital Programme would be ongoing and brought forward, on a regular basis, to meetings of this Committee.

28. REVENUE BUDGET OUT-TURN 2006/2007

With reference to Article 19(b) of the minute of meeting of this Committee of 4 May 2006, there was submitted [Report No 1050/06](#) by the Director of Corporate Services giving an indication of the likely revenue out-turn for the financial year 2006/2007.

The Committee, for its interest, agreed to note the contents of the Report.

29. REVENUE MONITORING STATEMENT

With reference to Article 19(a) of the minute of meeting of this Committee of 4 May 2006, there was submitted [Report No 1051/06](#) by the Director of Corporate Services advising members of the actual revenue expenditure incurred and income received in respect of the Council's Departments for the period 1 April to 31 July 2006.

The Report indicated that, under some cost heads the actual expenditure of individual Departments was still currently ahead of the phased budget and, while there were no particular concerns arising from these, the position would continue to be monitored closely to ensure that overall net expenditure did not exceed departmental cash limited budgets.

The Committee, for its interest, agreed to note the contents of the Report.

30. 2006/2007 FINAL CAPITAL BUDGET VOLUME

With reference to Article 38 of the minute of meeting of this Committee of 1 September 2005, there was submitted [Report No 1052/06](#) by the Director of Corporate Services seeking approval of the 2006/2007 Final Capital Budget Volume, incorporating the updated 2005/2009 Financial Plan and the 2006/2007 Capital Monitoring Budget.

The Report indicated that the process of drawing together and issuing the 2006/2007 Capital Budget had now been completed and the 2006/2007 Final Capital Budget Volume would, subject to approval, be distributed for use within Departments and would be the base utilised for performance monitoring purposes.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to approve the contents of the 2006/2007 Final Capital Budget Volume; and
- (iii) to note that the Departmental 2006/2007 Capital Budgets contained in the 2006/2007 Final Capital Budget Volume represented the Council's approved budget for capital monitoring purposes.

31. RENEWAL AND REPAIRS FUNDS AT 31 JULY 2006

With reference to Article 20 of the minute of meeting of this Committee of 4 May 2006, there was submitted [Report No 1053/06](#) by the Director of Corporate Services reporting on the actual financial position of the Renewal and Repairs Funds for Property, Roads, Information Technology, Equipment and Printing Unit as at 31 July 2006, which showed a total balance available of approximately £1,293,476.

The Committee agreed to note the contents of the Report.

32. REMISSION OF RATES

With reference to Article 29 of the minute of meeting of this Committee of 15 June 2006, there was submitted [Report No 1054/06](#) by the Director of Corporate Services advising members of applications for Remission of Rates and recommending that these be granted, which would result in an annual cost to the Council of £54.38.

The Committee agreed to approve the application for Remission of Rates as detailed in the Report.

33. PAYMENT OF HOUSING BENEFIT

There was submitted [Report No 1055/06](#) by the Director of Corporate Services seeking approval to canvas private tenants on paying their housing benefit into their bank accounts and advising that the outcome would be reported back to this Committee in due course.

The Report detailed the advantages of making payment direct into bank accounts which was more secure, less open to theft and fraud and recommended by the Benefit Fraud Inspectorate.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to canvas private tenants with a view to paying their housing benefit direct into their bank accounts;
- (iii) to note the advantages of this method of payment; and
- (iv) to note that a further Report detailing the outcome of the canvas would be reported back to this Committee in due course.

34. GENERAL FUND BUDGET - VIREMENT FLEXIBILITY BETWEEN 2005/2006 AND 2006/2007

With reference to Article 38 of the minute of meeting of this Committee of 20 October 2005, there was submitted [Report No 1056/06](#) by the Director of Corporate Services detailing the amounts to be carried forward in Departmental Budgets from 2005/2006 to 2006/2007 in terms of the Budget Virement Flexibility Scheme.

The Report indicated that the total budget carry forward of £1.539 million would provide the Departments concerned with additional flexibility to meet budget pressures in the financial year 2006/2007 and permit the provision of ring-fenced resources for specific initiatives.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to note that Report No 444/06 approved by the Council on 30 March 2006 had agreed £1.354 million of departmental requests for flexibility between financial years and transfers to special funds (£0.648 million for Revenue Budget carry forward and £0.706 million for fund transfers);
- (iii) to approve the ring-fenced underspends for 2005/2006 totalling £0.332 million as set out in section 4 of the Report being carried forward in full to 2006/2007; and
- (iv) to note that a further £0.559 million, excluding the £0.332 million of ring-fenced sums, would be carried forward by Departments from 2005/2006 to 2006/2007 under the terms of the Budget Virement Flexibility Scheme.

35. ANNUAL ACCOUNTS - MONTROSE GOLF LINKS LTD - YEAR ENDED 31 MARCH 2006

With reference to Article 37 of the minute of meeting of this Committee of 20 October 2005, there was submitted [Report No 1057/06](#) by the Director of Corporate Services detailing the annual audited accounts of Montrose Golf Links Ltd for the year ended 31 March 2006.

The Report indicated that the Profit and Loss Account and Balance Sheet provided a sound financial base from which to continue operations. The Annual Accounts showed a profit of £5,095 before a provision for tax liability of £372 resulting in an overall profit of £4,723, compared with a profit of £21,149 in 2004/2005.

The Committee agreed to note the 2005/2006 Annual Accounts of Montrose Golf Links Ltd, a copy of which was appended to the Report.

36. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved, in terms of Standing Order 27(2) that the public and press be excluded from the meeting during consideration of the following item, so as to avoid the disclosure of information which was exempt in terms of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1773, paragraphs 6, 8 and 9.

37. NEW PRINT AND DESIGN UNIT, ORCHARDBANK, FORFAR - NEGOTIATED TENDER REPORT

With reference to Article 21 of the minute of meeting of this Committee of 2 February 2006, there was submitted [Report No 1101/06](#) by the Director of Corporate Services outlining further progress reached on the development of the Print and Design Unit new build project at Orchardbank, Forfar and detailing the outcome of negotiations which had been conducted with Muirfield (Contracts) Ltd since February 2006.

The Committee agreed to approve the recommendations, as detailed in the Report.