

## ANGUS COUNCIL

MINUTE of MEETING of the **SOCIAL WORK AND HEALTH COMMITTEE** held in the Town and County Hall, Forfar on Thursday 15 November 2007 at 4.00 pm.

**Present:** Councillors RUTH LESLIE MELVILLE MBE, ALISON ANDREWS, COLIN BROWN, MAIRI EVANS, IAN MACKINTOSH, DAVID MAY, BILL MIDDLETON, GLENNIS MIDDLETON, DONALD MORRISON, ROB MURRAY, HELEN OSWALD, MARGARET THOMSON, PAUL VALENTINE and JOHN RYMER.

Councillor LESLIE MELVILLE MBE, Convener, in the Chair.

### 1. APOLOGIES/SUBSTITUTES

An apology for absence was intimated on behalf of Councillor John Whyte, with Councillor John Rymer substituting.

### 2. DECLARATIONS OF INTEREST

The Committee agreed to note that no declarations of interest were made.

### 3. MINUTE OF PREVIOUS MEETING

The [minute of meeting of this Committee of 27 September 2007](#) was approved as a correct record and signed by the Convener.

### 4. 2008/2009 REVENUE BUDGET

With reference to Article 21 of the minute of meeting of the Corporate Services Committee of 21 June 2007, there was submitted [Report No 1037/07](#) by the Director of Corporate Services advising the Committee of the latest position with regard to the preparation of the Social Work and Health Department 2008/2009 revenue budget and associated issues. Appended to the Report was a summary of the departmental provisional base budget for 2008/2009 as submitted to, and subsequently reviewed by, the Head of Finance.

The Committee agreed:-

- (i) to note the contents of the Report for its interest at this stage of the budget process; and
- (ii) to note that more detailed reports with specific recommendations would be brought forward later in the budget cycle.

### 5. 2007/2011 FINANCIAL PLAN AND 2008/2009 CAPITAL BUDGET

With reference to Article 20 of the minute of meeting of the Corporate Services Committee of 21 June 2007, there was submitted [Report No 1038/07](#) by the Director of Corporate Services advising the Committee of the latest position with regard to the preparation of the 2007/2011 Financial Plan (incorporating the 2008/2009 Capital Budget) for the Social Work and Health Department, together with the departmental Financial Plan submission for 2007/2011 as submitted to the Head of Finance and subsequently reviewed by the Capital Budget Sub-Group

The Committee agreed:-

- (i) to note the contents of the Report for its interest at this stage of the Financial Plan process; and
- (ii) to note that more detailed reports with specific recommendations would be brought forward later in the Financial Plan cycle.

## 6. PERFORMANCE MANAGEMENT REPORTING

There was submitted [Report No 1039/07](#) by the Director of Social Work and Health providing the Committee with an update on progress being made by the department in implementing the actions set out in the Service Plan and seeking approval of the revisions by Lead Officers for Service Plan actions.

The Report indicated that Angus Council had committed itself to Performance Management as its key business management tool. The Excelsis Performance Management system held all the actions agreed by the Council and its Committees as contained in all plans and strategies. In line with the agreed reporting arrangements, crystal reports had been produced from Excelsis for each of the Service Plans. The full reports for Social Work and Health were detailed in Appendix 2 to the Report with summary reports having been drawn from these crystal reports to allow the recommendations of individual Senior Management Teams to be recorded for each of the actions marked as "overdue" and "on target".

The summary report for the Social Work and Health Service Plan actions was detailed in Appendix 1 to the Report. The summary report also showed the recommended course of action from the Director following discussion with the Senior Management Team and following agreement by the Committee to the proposed revised deadline date, the action status would be revised from "overdue" to "on target".

The Committee agreed:-

- (i) to note the progress being made in delivering the actions in the Social Work and Health Service Plan;
- (ii) to approve the Director's recommendation for each of the overdue actions listed in Appendix 1 to the Report;
- (iii) to note the revisions made during the reporting period for those actions listed as on-target in the summary report at Appendix 1 to the Report; and
- (iv) to note the actions marked as completed during the reporting period.

## 7. TAYSIDE COMMUNITY JUSTICE AUTHORITY DRAFT AREA PLAN 2008-2011 AND ACTION PLAN 2008-2009

With reference to Article 7 of the minute of meeting of this Committee of 14 November 2006, there was submitted [Report No 1040/07](#) by the Director of Social Work and Health providing information on the Tayside Community Justice Authority Draft Area Plan 2008-2011 and Action Plan 2008-2009 which were statutory requirements of the Management of Offenders etc (Scotland) Act 2005.

The Report indicated that the Plans had been approved by Tayside Community Justice Authority on 16 September 2007 and had been submitted to the Scottish Government. The Plans would remain in draft until formally approved by the Cabinet Secretary in December 2007. Full copies of the Plans were available in the Members' Lounge and a copy of the 2008/2009 Action Plan was appended to the Report. Relevant issues contained in the Action Plan would be incorporated in the Social Work and Health Service Plan.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to note the content of the draft Tayside Community Justice Authority draft Area Plan 2008-2011; and
- (iii) to endorse the Action Plan 2008-2009.

## 8. REVIEW OF SERVICES FOR LOOKED AFTER CHILDREN

With reference to Article 10 of the minute of meeting of this Committee of 16 January 2007, there was submitted [Report No 1041/07](#) by the Director of Social Work and Health advising the Committee of the recommendations from a commissioned report prepared by Marjut Kosonen and Associates Ltd. following a review of Social Work and Health Services for Looked after Children. A copy of the full Report, including both the statistical and literature review, had been made available in the Members' Lounge.

The Report indicated that the review had resulted in an in-depth look at all relevant services for Looked After Children provided by Social Work and Health. The findings of the review now provided a solid base for Social Work and Health and their partners to move forward with a strategically planned redesign of services and would sit alongside other reviews which were currently in progress with regard to children's services in Angus.

The Director of Social Work and Health would progress the findings taking into account the key outcomes of other reviews currently underway and engage staff and partner agencies in this process. The good practice identified in the review would be built upon to ensure that services offered to children and their families at times of crisis continued to be of a high standard.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to instruct the Director of Social Work and Health to develop an action plan identifying estimated costs and funding proposals, in conjunction with other reviews currently being progressed, to take forward the key findings of the review of services for Looked After Children; and
- (iii) to instruct the Director of Social Work and Health to bring relevant updates to the Committee in the future.

## 9. INDEPENDENT FUNDING REVIEW OF FREE PERSONAL CARE RESPONSE TO THE TERMS OF REFERENCE

There was submitted [Report No 1042/07](#) by the Director of Social Work and Health advising the Committee of the forthcoming Independent Funding Review of Free Personal Care which would be chaired by Lord Sutherland. The review would report back to the Scottish Government by the end of March 2008.

All local authorities had been asked for their views on the terms of reference of the review in order to help inform the work programme and evidence gathering Review Group, with the response from Angus Council Social Work and Health appended to the Report.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve the response to the Terms of Reference of the Independent Funding Review of Free Personal Care detailed in the Appendix to the Report.

## 10. JOINT PERFORMANCE INFORMATION AND ASSESSMENT FRAMEWORK (JPIAF) DRAFT ANNUAL EVALUATION STATEMENT 2006/2007 AND MANAGEMENT RESPONSE

With reference to Article 8 of the minute of meeting of this Committee of 27 September 2007, there was submitted [Report No 1043/07](#) by the Director of Social Work and Health advising the Committee of the Angus Partnership's draft Joint Performance Information and Assessment Framework. (JPIAF) Evaluation Statement for 2006/2007 and the Councils' response to the evaluation. A copy of the full draft Evaluation Statement was appended to the Report.

The Report indicated that the Annual Evaluation Statements were an assessment of local partnership's progress and achievements in relation to the four JPIAF indicators set out in Circular CCD2/2007 issued on 14 February 2007. This current year was regarded as a transitional one for performance reporting, as local partnerships were required to move towards a more outcome based framework from 2008 onwards.

The Angus Partnership acknowledged the opportunity to consolidate its learning through both their experience of JPIAF reporting over the past three years as well as the current participation in the National Pathfinder Project to develop national outcomes for community care, details of which had been outlined in Report No 908/07.

The Angus Partnership has been given an overall rating of "good progress" which was very much welcomed. It was recognised that Angus' performance management and reporting arrangements had improved over the past year, although the holistic approach to an understanding of the whole system continued to be a challenging agenda. For 2006/2007, partnerships were required to report on four indicators which had been given individual evaluations and these were detailed in Table 1 in the Report. For JPIAF 11 (Local Improvement Targets), each of the core areas had been assessed separately and the Angus partnership's response to these assessments were detailed in Table 2 contained in the Report.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to instruct the Director of Social Work and Health to report back to the Committee on the final Annual Evaluation Statement for the Angus Partnership when it was received.

#### **11. UPDATE ON FEES FOR INDEPENDENT SECTOR CARE HOMES 2007-2008**

With reference to Article 8 of the minute of meeting of this Committee of 16 August 2007, there was submitted [Report No 1044/07](#) by the Director of Social Work and Health providing an update on progress by care homes towards meeting the quality award targets associated with fee rates for 2007-2008, making proposals regarding the payment of Additional Service Charges in Angus and recommending that the quality award payment be confirmed for those homes that had met the standards regarding staffing.

The Report indicated that confirmation had now been received from the remaining two homes for adults with learning disabilities that they wished to accept the conditions relating to the quality award. Supporting documentation comprising introductory packs/brochures and residency agreements for individuals had been submitted by all homes for older people and for adults with learning disabilities. These had been assessed and comments advised to the care homes.

The Committee agreed:-

- (i) to note the contents of the Report;
- (ii) to note progress by care homes towards meeting the quality award targets associated with fee rates for 2007-2008;
- (iii) to approve the proposals regarding the payment of Additional Services Charges in Angus, as detailed in the Report; and
- (iv) to confirm the quality award payment for those homes which had met the standards regarding staffing, as detailed in the Report.

**12. PRIVATE SECTOR HOUSING GRANT**

With reference to Article 8 of the minute of meeting of the Neighbourhood Services Committee of 11 October 2007, there was submitted [Joint Report No 920/07](#) by the Director of Infrastructure Services and the Director of Neighbourhood Services highlighting the difficulties that might be experienced as a consequence of Communities Scotland only allowing forward funding of up to 35% in respect of the private sector housing grant as opposed to 50% which had been the accepted practice in previous years.

The Committee, for its interest, agreed to note the contents of the Report and the decision of the Neighbourhood Services Committee on 11 October 2007.

**13. LILYWYND, FORFAR - PROVISION OF CARE AND HOUSING SUPPORT SERVICES**

With reference to Article 7 of the minute of meeting of this Committee of 16 January 2007, there was submitted [Report No 1045/07](#) by the Director of Social Work and Health advising the Committee of the tenders received for the provision of care and housing support at Lilywynd, Forfar and making a recommendation regarding the award of a contract.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve the award of the contract for the provision of care and housing support services at Lilywynd, Forfar to Real Life Options, Unit F1, The Granary, Coal Road, Cupar, Fife.

**14. LENTLANDS COURT, FORFAR - PROVISION OF CARE AND HOUSING SUPPORT SERVICES**

With reference to Article 7 of the minute of meeting of this Committee of 16 January 2007, there was submitted [Report No 1046/07](#) by the Director of Social Work and Health advising the Committee of the tenders received in respect of the provision of care and housing support services for people with learning disabilities and sensory impairment at Lentlands Court, Forfar and making a recommendation regarding the award of a contract.

The Committee agreed:-

- (i) to note the contents of the Report; and
- (ii) to approve the award of the contract for the provision of care and housing support services at Lentlands Court, Forfar to Sense Scotland, 43 Middlesex Street, Kinning Park, Glasgow.