

## ANGUS COUNCIL

## ENVIRONMENTAL AND CONSUMER PROTECTION COMMITTEE – 13 AUGUST 2002

## HEALTH AND SAFETY ENFORCEMENT SERVICE PLAN 2002-03

## REPORT BY DIRECTOR OF ENVIRONMENTAL AND CONSUMER PROTECTION

**Abstract**

As part of the Health and Safety at Work etc Act 1974 Section 18 Guidance, part three the Council is required to produce an annual health and safety enforcement plan.

**1. RECOMMENDATION**

It is recommended that the Committee adopt the Health and Safety Enforcement Service Plan.

**2. BACKGROUND**

Section 18 Guidance defines the broad principles which the Health and Safety Commission (HSC) wishes Local Authorities (LA's) to adopt in enforcing health and safety legislation. It therefore provides a framework within which LA's should operate in such a way that HSC can be assured that LA's are making adequate arrangements for enforcement.

Part 3 of the Guidance relates to the requirement for LA's to produce an annual health and safety plan.

**3. THE PLAN**

Whilst the Guidance issued by HSC fails to contain a template of a suitable Plan the present Plan devised "in-house" contains the following information.

- Details of the Corporate objectives and how the Service will endeavour to attain these objectives.
- The organisation of the Service and its position within the Environmental and Consumer Protection Department.
- The resources to be used to meet the targets defined within the Plan.
- A requirement to review the Plan.

The format of the Plan may change if and when guidance is received from the HSC but the present plan will be in the following format.

Section 1 – Services Aims and Objectives  
Section 2 – Background Information  
Section 3 – Service Delivery  
Section 4 – Resources  
Section 5 – Quality Assessment  
Section 6 - Review

The Plan has therefore, been submitted to the Committee for approval in accordance with the Guidance issued to the Council in terms of Section 18 of the Health and Safety at Work etc Act 1974.

A copy of the Plan will be available in the Councillors Lounge.

**4. FINANCIAL IMPLICATIONS**

Within the Plan there are references to financial and other resources relating to the Service. It is envisaged that the services provided through the implementation of the Plan will be funded in accordance with the agreed Budget for 2002-03.

However, the Council may be required to address any variances with the Plan's performance targets in succeeding years which may require additional funding to be provided to the Service.

## **5. HUMAN RIGHTS IMPLICATIONS**

The Plan in itself has no implications in terms of this legislation. The implementation of the plan may well impinge on the rights of employers, the self employed, employees etc.

## **6. CONSULTATION**

The Chief Executive, Director of Law and Administration and Director of Finance have been consulted on the contents of this report.

**S R Heggie**  
**Director of Environmental and Consumer Protection**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing this report.

**JB/FMCI**  
**16.7.02**