

## ANGUS COUNCIL

## CONTRACT SERVICES COMMITTEE - 23 APRIL 2002

## QUALITY ACCREDITATION IN GROUND MAINTENANCE

## REPORT BY THE CONTRACT SERVICES MANAGER

**ABSTRACT**

The purpose of this report is to inform the Committee on the successful initiative to gain BS EN ISO 9002 quality accreditation for ground maintenance activities.

**1. RECOMMENDATION**

The Committee is asked to note the contents of this report.

**2. BACKGROUND**

Members will recall that at their meeting on 3 October 2000 (report 1006/2000) approval was given to engage Quality Assurance Systems Ltd as a consultant to assist in the work necessary to achieve BS EN ISO 9002 qualification. The consultant made several visits to Contract Services both at Headquarters and Ground Maintenance Area Offices to inspect the existing management systems, assist with design of standardised documentation and give suitable training to all employees involved. This resulted in a fully documented easily monitored management system that is regularly audited by employees from within Contract Services.

After a period of running this system Quality Assurance Systems Ltd conducted an independent certification audit on all aspects. This resulted in the issue of a Registration Certificate confirming that the quality administration systems within the Service have been assessed and approved to the standards and guidelines of BS EN ISO 9002: 1994.

A copy of this certificate has been placed on the notice boards within all Ground Maintenance depots and offices.

**3. FINANCIAL IMPLICATIONS**

There are no financial implications directly associated with this report, as all costs have been allowed for within the existing departmental budget.

**4. HUMAN RIGHTS IMPLICATIONS**

There are no Human Rights implications arising from this report.

**5. CONSULTATION**

The Chief Executive, Director of Finance and the Director of Law and Administration have been consulted in the preparation of this report.

**M P Graham**  
**Contract Services Manager**  
**6 March 2002**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.