FINANCE AND INFORMATION TECHNOLOGY COMMITTEE 11 MARCH 2003
RECREATION AND CULTURAL SERVICES COMMITTEE 10 APRIL 2003

LEISURE SERVICES PART-TIME & MOBILE LIBRARIES IT FACILITIES

REPORT BY THE DIRECTORS OF INFORMATION TECHNOLOGY
AND LEISURE SERVICES

ABSTRACT
This report seeks approval to commit funds from the Information Technology Repairs and Renewals Fund for the installation of IT facilities in part-time and mobile libraries.

1.   RECOMMENDATIONS

The Finance and Information Technology committee is recommended to approve commitment of £19,500 from current balances in the Information Technology Repairs and Renewals Fund to enable the installation of IT facilities in part-time libraries to permit on-line access to the Dynix library system and installation of IT facilities in mobile libraries.
The Recreation and Cultural Services committee is recommended to note the contents of the report.

2.   BACKGROUND

The Leisure Services department library IT infrastructure has been subject to a systematic and phased upgrade as part of the Peoples Network program. This upgrade has created the building blocks for further enhancements and this report outlines proposals to connect part-time libraries at Edzell, Friockheim, Letham and Newtyle to the Dynix library system enabling citizens in these areas the same electronic issue facilities as full-time libraries. Part-time libraries will also benefit from email facilities.
Two new mobile libraries will be commissioned this year. It is proposed to install IT facilities in each mobile library that will enable electronic recording of issues and provide PC facilities for public use within the mobile library. This initiative is a contribution to lifelong learning and public inclusion in rural areas where standalone IT facilities are made available for public use when the mobile library is stationary. No communications are currently envisaged from mobile libraries.
It is the intention of Leisure Services to market this facility at the appropriate time.

3.   PROPOSAL

Upgrade the IT infrastructure at the following library sites

Location	Cost
Edzell part-time library	£2,600
Newtyle part-time library	£2,600
Friockheim part-time library	£2,200
Letham part-time library	£2,600
Mobile library number 1	£4,750
Mobile library number 2	£4,750
Total	£19,500

4.   FINANCIAL IMPLICATIONS

The estimated cost to complete the installation is £19,500 and it is recommended that this sum be allocated from existing balances in the Information Technology Repairs

and Renewal Fund. Annual software maintenance of £192 and the corresponding increase in communications line use can be met from the Leisure services revenue budget. Coachwork costs to house IT facilities in mobile libraries will be met from the Leisure Services mobile library replacement budget.

Procurement of equipment will be under the current computer framework tender procedures.

5. HUMAN RIGHTS ACT IMPLICATIONS

There are no human rights implications arising from the recommendation contained in this report.

6. CONSULTATION

The Chief Executive and Directors of Finance and Law and Administration have been consulted in the preparation of this report.

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Director of Information Technology

J R Zimny
Director of Leisure Services

NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.