

ANGUS COUNCIL

ROADS COMMITTEE

13 JUNE 2002

ROADS DEPARTMENT – SERVICE PLAN 2002/2005

REPORT BY THE DIRECTOR OF ROADS

ABSTRACT

This report gives a brief overview of the contents of the Roads Department Service Plan update for 2002-2003 which clearly identifies the Department's key objectives and notes how these link into Angus Council's Corporate Vision and Themes.

1 RECOMMENDATIONS

It is recommended that the Committee agree:

- i) to approve the Roads Department's Service Plan update 2002-2003;
- ii) to note the significant contribution which the Service Plan makes in demonstrating the commitment of the Roads Department to the Best Value process;
- iii) to note the significant achievements delivered by the Roads Department during 2001/2002;
- iv) to note the long-term ambitions of the Roads Department and how these contribute towards the key themes in Angus Council's Corporate Plan, as detailed in Appendix A of this report.
- v) to note the specific targets and goals which have been identified for the three year period of the plan, as detailed in Appendix B of this report.

2 DETAILS

- i) The Roads Department's previous Service Plans have been widely distributed, including copies given to all staff in the department. This ensured that staff had a document to hand which set out the aspirations of both the Council and the Roads Department, promoting ownership of the document and encouraging positive contributions for future Service Plans.
- ii) The structure and layout of the Service Plan is similar to the 2001/2002 update and complies with corporate guidelines. A clear summary of progress made towards the objectives set in the previous Plan is given and new objectives are set for 2002/2003 and beyond.

The layout of the document is as follows:-

- Introductory Section
 - Context
 - Roads Services and Section Profiles
- Contribution to Corporate vision and themes
- Progress Against 2001/2004 Action Plan
 - Engineering and Design
 - Traffic
 - Lighting
 - Roads Maintenance
 - Finance And Operational Systems Support
- Priority Objectives 2002/2005
 - Engineering and Design
 - Traffic
 - Lighting
 - Roads Maintenance
 - Finance And Operational Systems Support
 - Corporate & Departmental
- Appendices
 - Roads Committee Remit and Directors Delegated Authority
 - Summary of Departmental Achievements for 2001/2002
 - Corporate Vision and Themes
 - Revenue Budget
 - Capital Budget
 - Cycling, Walking & Safer Streets 3-Year Programme
 - Utilisation of the Roads & Transport Renewal and Repair Fund
 - Utilisation of Local Roads Grant
 - Organisational Structure
 - Corporate Balanced Scorecard Framework
 - Roads Department Balanced Scorecard Framework
 - Investors In People Action Plan Update
 - Performance, Management & Planning Improvement Template
 - 3 Year Human Resource Plan

A copy of the draft Roads Department Service Plan has been placed in the Members Lounge for perusal.

Subject to the Committee's approval of the Service Plan, copies will be issued to all Chief Officers, all members of the Roads Committee and all members of staff in the Roads Department.

It is also intended to make the document available on the Council's intranet for ease of access by elected members and staff in other Council departments.

3 FINANCIAL IMPLICATIONS

There are no financial implications directly associated with this Report.

4 HUMAN RIGHTS IMPLICATIONS

There are no human rights implications arising from this report.

5 CONSULTATION

The Chief Executive, the Director of Law and Administration and the Director of Finance have been consulted in the preparation of this Report.

Ronnie McNeil
DIRECTOR OF ROADS

NOTE

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing the above Report:-

Report No 676/01 - Roads Department Service Plan 2001/2004 - Angus Council Roads Committee – 14 June 2001

Report No 460/00 – Roads Department Service Plan 2000/2001 - Angus Council Roads Committee – 27 April 2000.

Report No 335/01 – Roads Department Progress on Service Plan 1999/2000 – Angus Council Roads Committee – 8 March 2001.

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