

REPORT NO 1014/97

## ANGUS COUNCIL

SOCIAL WORK COMMITTEE .....7 OCTOBER 1997

## REPORT BY THE DIRECTOR OF SOCIAL WORK

## SUPPLY OF BUTCHERMEAT AND BAKERY PRODUCTS

**ABSTRACT**

This report advises Committee of the need for a supply of bread and bakery products contract and butchermeat contract for Angus Social Work Department establishments and reports on the response received to advertisements seeking expressions of interest from potential suppliers. Further, agreement is sought for the issuing of tender documents to all current suppliers.

**1. RECOMMENDATION**

It is recommended that the Social Work Committee:

- (i) notes the content of this report;
- (ii) agrees to the issuing of tender documents to those expressing interest and all current suppliers in the Social Work Department.
- (iii) instructs the Director of Social Work to report back to the Committee on tenders received.

**2. INTRODUCTION**

The supply of bread and bakery products contract and butchermeat contract both end on 31 January 1998. Advertisements requesting responses from suppliers wishing to tender for these contracts for the supply of bread and bakery products and butchermeat in Angus were placed in the 'Courier and Advertiser' and 'The Grocer'. Only four responses were received, three for the bread and bakery contract and two for the butchermeat contract. (One supplier noting an interest in both contracts).

To invite tenders only from the four suppliers who expressed interest would mean that such tenders as would be received would be unlikely to represent the best value for money.

In view of this the Director of Social Work wishes to invite tenders both from the suppliers who responded to the advertisements and from those who currently supply our Units. A full list of these are in the Appendix to this report.

### **3. FINANCIAL IMPLICATIONS**

Implementation of the recommendations of this report will ensure that best value for money is obtained in the supply of bread and bakery contract and butchermeat contract. There are no financial implications arising directly from this report.

### **4. CONSULTATION**

The Chief Executive, the Director of Law and Administration and the Director of Finance have been consulted in the preparation of this report.

### **5. CONCLUSION**

New contracts for the supply of bread and bakery products and butchermeat to our Units in Angus are required. In order that these provide the best value for money and that the full range of products are supplied tenders need to be received from a range of suppliers.

19 September 1997

W B Robertson  
Director of Social Work

Note: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

**APPENDIX TO REPORT**

Companies invited to tender:-

Teviotdale Bakery, 369 South Road, Lochee, Dundee. DD2 2RT

Keptie Bakery, 52 Keptie Street, Arbroath

Arkady Craigmillar\*, Stadium Road, Bromborough, Wirral, Merseyside.

Buttercup Bakery\*, Sprontwells Drive, New Scone, by Perth. PH2 6RR

C G Fleming (Butchers) Ltd\*, 27 West Post, Arbroath, DD11 1RF

Neill McIntosh (Butcher), 39 Murray Street, Montrose

Bruce Brymer (Butcher), 9 St David Street, Brechin

D & A Kennedy (Butcher), 12 Castle Street, Forfar

G & B Grosset Ltd\*, 146 Arbroath Road, Dundee. DD4 7PN

\* Companies who have noted interest in tendering for contracts.

