

**PERSONNEL AND PROPERTY SERVICES COMMITTEE - 3 FEBRUARY 1998  
CONTRACT SERVICES COMMITTEE - 20 JANUARY 1998**

**PUBLIC HOLIDAYS - CONTRACT SERVICES**

**JOINT REPORT BY DIRECTOR OF PERSONNEL AND CONTRACT SERVICES MANAGER**

**ABSTRACT**

This report seeks agreement to fix the additional five out of the twelve public holidays for specific sections of Contract Services during 1998.

**1. RECOMMENDATION**

It is recommended that:

- (i) Personnel and Property Services Committee agree to adopt an additional five fixed public holidays (totalling twelve) for employees of Ground Maintenance, Painting and Plumbing and Leisure Management as specified in this report.
- (ii) The Contract Services Committee note and approve the terms of this report for its interest.

**2. BACKGROUND**

The Personnel and Property Services Committee agreed Report 1076/97 on 21 October 1997 adopting seven fixed public holidays in 1998 for all employees of Angus Council except for certain employees within Contract Services who have twelve fixed public holidays. The six dates agreed were 1/2 January, 6 April, 4 May, 25/28 December. The dates under consideration for the seventh public holiday are 5 October and 30 November, i.e. St Andrew's Day.

**3. PUBLIC HOLIDAYS - CONTRACT SERVICES 1998**

As with last year, the Trade Unions wish to retain twelve fixed public holidays for some staff within Contract Services based on the arrangement used for last year. It is therefore recommended that five additional public holidays are fixed for Ground Maintenance, Painting and Plumbing and Leisure Management employees of Contract Services. Four additional public holidays will be taken on: 30/31 March, 25 May and 20 July. Depending on the Council decision on St Andrew's Day, the twelfth fixed holiday will either be 5 or 6 October.

**4. FINANCIAL IMPLICATIONS**

There are no additional financial implications arising as a consequence of the content of this report.

**5. CONSULTATION**

The Chief Executive, Director of Finance and the Director of Law and Administration have been consulted on the content of this report.

**M P Graham**  
Contract Services Manager  
January 1998

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.