

**ANGUS COUNCIL**

**ROADS COMMITTEE**

**30 APRIL 1998**

**CONSTRUCTION INDUSTRY STANDING CONFERENCE (CISC)/COSLA -  
DIRECTOR OF ROADS INVOLVEMENT IN TRANSPORT PLANNING AND  
PROJECT ADMINISTRATION NVQ/SVQ**

**REPORT BY THE DIRECTOR OF ROADS**

**ABSTRACT**

This Report seeks approval for the Director to participate/contribute (via COSLA) to the development of National/Scottish Vocational Qualifications for Transport Planning and Project Administration in conjunction with the Construction Industry Standing Conference.

**1 RECOMMENDATIONS**

It is recommended that the Committee:

- (i) note and approve the Director of Roads representing COSLA in the formulation of NVQs/SVQs for Transport Planning and Project Administration in conjunction with the Construction Industry Standing Conference.
- (ii) note the opportunity that this will afford in having direct involvement in the development of NVQs/SVQs for Transport Planning and Project Administration which ultimately staff will have the opportunity to access as an integral element of professional development.

## 2 INTRODUCTION

The Director of Roads has been invited through COSLA to become involved in the development of NVQs/SVQs (National Vocational Qualifications/Scottish Vocational Qualifications) in the areas of Transport Planning and Project Administration. These are being developed on a Scottish and UK wide basis in association with the Construction Industry Standing Conference.

## 3 DETAILS

- (i) The two NVQs/SVQs to which the Director has been invited to contribute are in the areas of Transport Planning and Project Administration.
- (ii) Both NVQs/SVQs are at Level 4, a standard similar to 'higher national/degree level', but one which is based on a practitioner's viewpoint focusing on competencies and abilities to perform tasks.
- (iii) COSLA have set up a 'Heads of CISC' Group which the Director of Roads attends. This Group is responsible for co-ordinating the involvement of Scottish Local Authorities over a number of NVQs/SVQs, in the Transport and Civil Engineering sector.
- (iv) Involvement in the development of the Level 4 NVQs/SVQs is on a national basis with representatives from the public and private sectors and professional bodies such as the Institution of Civil Engineers, Chartered Institute of Transport and the Institution of Structural Engineers.
- (v) Meetings will be held both in Edinburgh and London. It is expected that in light of Information Technology any meetings will be kept to a minimum.
- (vi) Once the NVQs/SVQs have been developed it is anticipated that 'trials' will be run in the Transport Planning and Project Administration areas. It is

anticipated that this will provide a first class opportunity for in-house training directly associated with daily job tasks.

**4 FINANCIAL IMPLICATIONS**

There will be limited costs associated with the Director of Roads attending meetings in the development of the NVQs/SVQs for Transport Planning and Project Administration.

These can be contained within the Department's 1998/99 Revenue Budget head for Training.

**5 CONSULTATION**

The Chief Executive, the Director of Law and Administration, the Director of Finance and the Director of Personnel have been consulted in the preparation of this Report.

**6 CONCLUSION**

The 'hands-on' involvement in the NVQ/SVQ development process for Transport Planning and Project Administration will allow significant input to be made to the documentation associated with them.

In addition, in line with the Key Themes of the Council, Angus Council will receive recognition on a Scottish and UK wide basis of their participation in the development of these NVQ/SVQ qualifications.

Dr Bob McLellan  
DIRECTOR OF ROADS

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

BMcL/JSG  
20 April 1998  
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