

ANGUS COUNCIL

PERSONNEL AND PROPERTY SERVICES COMMITTEE

13th June 2000

REPORT BY THE DIRECTOR OF PROPERTY SERVICES

No 667/00

PROPERTY SERVICES DEPARTMENT - SERVICE PLAN 2000

Abstract

This report presents the Property Services Department's Service Plan for 2000/01 for the consideration and approval of the committee.

RECOMMENDATION

The Committee is recommended to:

- 1 note the contents of this report;
- 2 approve the Service Plan for 2000/01.

BACKGROUND

This Property Services Department Service Plan follows previous development and business plans prepared in the first three years of Angus Council. It has been prepared in the context of the Council's corporate priorities and key themes and seeks to support in a structured way, the various Council initiatives which impact on the department.

2000 Service Plan

The main elements of the service plan include:

The Context. This section sets out the department's main objectives and role within the Council's corporate priorities and key themes. It covers the departmental structure, the local government environment setting, staff issues, customer care, health & safety and property investment and development issues.

Progress on Previous Targets. This reviews progress on action targets set in last year's service plan and lists the main achievements in the appendix.

Main Tasks and Priorities. This section details the main service tasks provided by the department both corporately and departmentally and sets targets for the future.

Appendices. Appendices list various details relating to departmental operations including staff structure, Best Value Reviews and provisional 3 year budget information.

Copies of the 2000 Service Plan are available in the members' lounge.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONSULTATION

The Chief Executive, Director Finance and the Director of Law & Administration have been consulted in the preparation of this report.

CONCLUSION

There have been significant achievements in property investment and development over the first four years of the Council and all credit is due to the staff who have worked hard to deliver capital and revenue programmes. This Service Plan sets out in a systematic manner, the strategy to continue this remit and ensure best value is obtained from the Council's property asset and investment programme.

BACKGROUND PAPERS

No background papers, as defined by section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

M G Lunny
Director of Property Services

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