

ANGUS COUNCIL

RECREATION AND CULTURAL SERVICES COMMITTEE

2 MARCH 2000

PERSONNEL AND PROPERTY SERVICES COMMITTEE

14 MARCH 2000

KIRRIEMUIR GATEWAY MUSEUM STAFFING

JOINT REPORT BY THE ACTING DIRECTOR OF CULTURAL SERVICES
And the
THE DIRECTOR OF PERSONNEL

ABSTRACT

This report seeks the Committee's approval to establish the staffing required to administer the Kirriemuir Gateway to the Glens Museum.

1. RECOMMENDATIONS

The Committee is asked to establish the following staff:-

- A Curator, part-time, 17 hours per week, grade AP6
- Two museum assistants, part-time, each 20 hours per week, grade GS1/2
- A Saturday Assistant, 7.25 hours per week, grade GS1
- A part-time cleaner, 12 hours per week, grade MW2

1. INTRODUCTION

Angus Council agreed in principle on 28 February 1996 to establish a Gateway to the Glens Museum in the old Tolbooth, Kirriemuir (Report AC 95/96). External funding for the European Regional Development Fund, Heritage Lottery Fund and Scottish Enterprise Tayside was attracted for this project, and tenders for the work were received and accepted on 16 December 1999. (R /99).

2. BACKGROUND

The staffing levels proposed in the recommendations are those which have been integral to all the submissions to the funding partners. The Heritage Lottery Fund have asked that we confirm that these staffing levels are acceptable to the National Security Advisor to the Museums and Galleries Commission and the Scottish Museums Council.

While the bulk of the staffing will not be required until the museum opens early in 2001, work starts on the building on 14 February 2000 and the part-time Curator would be appointed as soon as possible in order to aid the fit-out of the building during 2000.

3. FINANCIAL IMPLICATIONS

A sum of £36,250 has been included in the Cultural Services 2000/01 revenue budget for these staffing costs. These are the full year costs and since the museum is not scheduled to open until nearer the year end, all these costs will not be incurred this year. In addition, a further £18,000 was awarded towards these staff costs by the European Regional Development Fund and over the two years 2000/01 and 2001/02. In subsequent years the Council will be required to meet the full staffing costs.

4. CONSULTATION

The Chief Executive, Director of Law and Administration, Director of Finance and Director of Personnel have been consulted in the preparation of this report.

5. CONCLUSION

The Committee is recommended to establish the staffing identified in the report to administer the Kirriemuir Gateway to the Glens Museum.

Norman Atkinson
Acting Director of Cultural Services

Janice Torbet
Director of Personnel

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 [other than any containing confidential or exempt information] were relied on to any material extent in preparing this report.