

## ANGUS COUNCIL

RECREATION AND CULTURAL SERVICES COMMITTEE – 1 June 2000  
PERSONNEL AND PROPERTY SERVICES COMMITTEE – 13 June 2000

### LEISURE SECTION - CHANGES TO STAFFING ESTABLISHMENT

JOINT REPORT BY THE DIRECTOR OF RECREATION SERVICES AND THE  
DIRECTOR OF PERSONNEL

#### ABSTRACT

This report recommends changes to the existing establishment of the Leisure Section within Recreation Services to provide more effective management of the Leisure Management Information System (Leisuremost).

#### 1 RECOMMENDATION

- i. The Recreation and Cultural Services Committee note and approve the terms of this report for its interest;
- ii. The Personnel and Property Services Committee approve:
  - a. the deletion of post no 03/02, Development Officer, AP4;
  - b. the establishment of 1 post of Development Assistant, AP2;
  - c. the establishment of 1 post of Senior Clerical Assistant (Leisuremost), GS3 (20 hrs)

#### 2 BACKGROUND

During 1999 a computerised Leisure Management Information System was introduced across the Council's 9 main leisure facilities. The initial implementation, development and support of the system has to date been carried out by the Manager Leisure Services and it has been identified that additional support is now required to assist him in the ongoing development and maintenance of the system and the regular updating of information.

#### 3 PROPOSALS

It is proposed that in order to provide necessary support the currently vacant post of Development Officer, AP4, be deleted from the department's establishment and one post of Development Assistant and one post of Senior Clerical Assistant be established in its place.

#### 4 FINANCIAL IMPLICATIONS

Revenue budget provision has been made in 2000/01 for Development Officer AP4 post which will accommodate the new staffing proposals.

**5 CONSULTATION**

The Chief Executive, Director of Law and Administration, Director of Finance and the appropriate Trade Unions have been consulted on the terms of this report.

**6 CONCLUSION**

It is considered that these proposals will ensure the continued effective development and management of the Council's Leisure Management Information System.

JOHN R ZIMNY  
DIRECTOR OF RECREATION SERVICES

JANICE TORBET  
DIRECTOR OF PERSONNEL

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than containing confidential or exempt information), were relied on to any material extent in preparing this report.