

**ANGUS COUNCIL**

**1 NOVEMBER 2001**

**ANNUAL REPORT & ACCOUNTS 2000/2001**

**REPORT BY THE CHIEF EXECUTIVE**

**ABSTRACT**

This report introduces the Angus Council Annual Report & Accounts for 2000/2001 and highlights areas of change in reporting arrangements.

**1. RECOMMENDATIONS**

The Council is asked to:-

- (i) welcome the content of Angus Council's Annual Report & Accounts 2000/2001, enclosed with this report;
- (ii) note the action taken to comply with Public Performance Reporting arrangements;
- (iii) note the design element of the Report and Accounts was won by in-house tender and the savings which have accrued from this process; and
- (iv) agree that the design work for future Reports should be prepared on an internal basis without the need for a tender exercise, but note that an informal benchmarking exercise on design costs will be undertaken to ensure that value for money is being achieved.

**2. INTRODUCTION**

Each year Angus Council produces an Annual Report & Accounts and Performance Supplement. The Annual Report & Accounts and Supplement for 2000/2001 are enclosed with this report.

**3. CONSIDERATION**

Audit Scotland has introduced new requirements for Public Performance Reporting through their Performance Management and Planning regime and the Annual Report & Accounts go some way to addressing these requirements.

In the 2000/2001 report, it was agreed that a new Corporate Planning section should be introduced into the main report to demonstrate progress against each of the actions outlined in Angus Council's Corporate Plan. In addition to this, the usual introductory section and service report sections, including service cost profile information are included.

The audited accounts for the year are included in the Annual Report and Accounts as Statements 1 to 14 shown on pages 44 to 74. Members will wish to note that they have been audited by the Council's External Auditors. In this connection there is a separate item on the Committee's agenda presenting the Chief Auditor's Report to Members on the 2000/2001 Accounts.

The Performance Supplement for 2000/2001 sets out the Statutory Performance Indicators and reports on progress in comparison with neighbouring councils and the Scottish average, where this information is available. The Performance Supplement also details some local performance information and represents significant progress towards achieving our requirements in relation to Public Performance Reporting.

Each year a tender process has been implemented for both the design and printing aspects of the report. To date, these tender arrangements have resulted in an external bidder winning the contract. However, for the report 2000/2001 an internal submission for the design aspect was tendered and approved.

It is thought that the style and design of the report for 2000/2001 is of a highly professional nature and achieves an overall cost saving to the Council in the production of the report of some £2k. This being the difference in cost between the successful tender and the second lowest tender received.

It is proposed, therefore, that no further tender exercise is entered into for the design aspect of the Annual Report & Accounts, and the Public Relations Unit of the Chief Executive's Department should continue to provide the design and tender a contract with an external printer for the production of future reports.

Members may also wish to note that the Annual Report & Accounts 2000/2001 and the Performance Supplement 2000/2001 has been printed using recycled paper.

#### **4. FINANCIAL IMPLICATIONS**

Potential savings to Angus Council arise from this report with the use of the internal design through the Council's Public Relations Unit.

#### **5. HUMAN RIGHTS ISSUES**

There are no direct human rights implications arising from this report.

#### **6. CONSULTATION**

All Chief Officers have been consulted during the preparation of this report.

#### **7. CONCLUSION**

That the Angus Council Annual Report & Accounts with Performance Supplement has been prepared in a timely manner and produced to a high standard.

A B Watson  
Chief Executive

Note: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this paper.