

ANGUS COUNCIL

ENVIRONMENTAL AND LEISURE SERVICE COMMITTEE – 27 NOVEMBER 2003

REVIEW OF THE HEALTH AND SAFETY PLAN 2002/03

REPORT BY DIRECTOR OF ENVIRONMENTAL AND CONSUMER PROTECTION

ABSTRACT

The Health and Safety at Work etc Act 1974 Section 18 Guidance requires the Council to review the Health and Safety Plan annually.

1. RECOMMENDATION

It is recommended that the Committee note the contents of this report and agree the conclusions indicated within the [Review attached to this report](#).

2. BACKGROUND

The Section 18 Guidance issued by the Health and Safety Commission (HSC) clearly indicates that the Health and Safety Plan plays a crucial role in the effective management of this enforcement service and in the Review of the Management of the Service. The completion of the review on an annual basis will enable the Service to comply with the Auditing Framework used in the inter-authority auditing process required by HSC.

3. THE REVIEW

The Review follows the main parts of the Plan and covers the following areas:

- Demands on the Service
- Diversity and Range of Premises
- Staffing
- Programmed Inspection
- Revisits
- Accident Investigation
- Requests made to the Service
- Advice to Businesses

4. THE REVIEW'S CONCLUSIONS

The following is a summary of the main conclusions of the Review.

Whilst the Service failed to meet its target regarding programmed inspection it is hoped the improvements will be made in 2003-04 when the present part-time staff return to full time working.

In addition, it is hoped that the Service will continue to work with the Health Improvement and Community Safety Group to raise the awareness of health and safety in the workplace within Angus.

5. FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

6. HUMAN RIGHTS

There are no human rights implications associated with this report.

7. CONSULTATION

The Chief Executive, Director of Law and Administration and Director of Finance have been consulted on the contents of this report.

S R Heggie

Director of Environmental and Consumer Protection

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing this report.

JB/FMIC

10.11.03