REPORT NO 528/04

ANGUS COUNCIL

INFRASTRUCTURE SERVICES COMMITTEE

29 APRIL 2004

QUALITY ASSURANCE
ROADS DEPARTMENT’S QUALITY MANAGEMENT SYSTEM
EXTENSION OF SCOPE

REPORT BY THE DIRECTOR OF ROADS

ABSTRACT
This report informs the Committee of the successful extension of the Roads Department’s BS EN ISO 9001:2000 Quality Management System to include the following scope:
The provision of civil, structural and traffic engineering, project management, road management and maintenance services for local authority functions.

1 RECOMMENDATION

1.1 It is recommended that the Committee agree to note the successful extension of the scope of the Quality Management System used by the Roads Department in compliance with BS EN ISO 9001:2000.

2 INTRODUCTION

2.1 In May 2001 the Engineering and Design Services section of the Roads Department achieved third party certification of the Quality Assurance System introduced in that section for its mainstream engineering activities (Report No 670/01 to the Roads Committee of 14 June 2001 refers).

2.2 The scope registered by the Department’s chosen accreditation body, British Standards Institution (BSI) for the Quality Management System for these activities was:

“The feasibility study, design, procurement and supervision of roads and transportation works and associated structures”.

2.3 Since then the Department has been working towards extending the Quality Management System to include the other sections and activities of the Department. The activities of the Traffic Management Section and the Roads Maintenance Section of the Department have now been brought under the Quality Management System and have been successfully assessed by BSI for registration under BS EN ISO 9001: 2000.

2.4 The opportunity has been taken to rationalise and simplify the wording of the scope of the certification to combine the Engineering and Design Services activities previously
registered with the activities of the two additional sections now approved for inclusion under the Quality Management System.

2.5 The wording agreed with BSI for the extended scope of the Roads Department’s Quality Management System is:-

“The provision of civil, structural and traffic engineering, project management, road management and maintenance services for local authority functions”.

3 DETAILS

3.1 This new extended scope of registration includes activities carried out by Traffic Management and Roads Maintenance sections of the Department.

3.2 On 24 February 2004 these sections were the subject of an assessment by the British Standards Institution (BSI) auditors who examined the processes and procedures in use and then recommended their certification to BS EN ISO 9001:2000.

3.3 Confirmation of this registration followed on 1 March 2004.

3.4 An action plan has been put into effect to extend the Quality Management System to encompass the work undertaken by Finance and Operational Systems Section, and Lighting Section of the Roads Department, with a target date set for November 2004.

4 FINANCIAL IMPLICATIONS

4.1 The cost of the initial assessment was £1468. An annual registration fee of £2500 is also paid to cover administration and routine assessment costs depending on the scope of registration. These costs will be contained within the Roads Revenue Budget for Departmental Administration in the current and future financial years for as long as the registration of the scheme with BSI is continued.

5 HUMAN RIGHTS IMPLICATIONS

5.1 There are no human rights implications arising from the proposals in this report.

6 CONSULTATION

6.1 The Chief Executive, the Director of Law and Administration and the Director of Finance have been consulted in the preparation of this report.

7 CONCLUSION

7.1 The Roads Department has successfully achieved extension of registration scope for its BS EN ISO 9001:2000 Quality Management System.

R W McNeil
DIRECTOR OF ROADS
NOTE:

The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this Report:-


ND/JSG
16 March 2004
REPORTS/quality.extension