

PROPERTY MAINTENANCE END OF YEAR REPORT 2003/2004**Abstract**

This report presents the 2003/2004 end of year status of expenditure on the maintenance of non-housing properties.

RECOMMENDATION

The Resources and Central Services Committee is recommended to note the contents of this report.

1 INTRODUCTION

The Property Services department currently manages the property maintenance budgets for all non-housing properties within Angus Council.

2 STATUS

The current expenditure status as at 31 March 2004 for Property Services revenue funded budgets is detailed in Table 1*, while Table 2 indicates current expenditure for the devolved school management budgets.

Appendix 1 indicates the departmental breakdown of the current expenditure against the property maintenance revenue budget.

*Note: The allowances of £309,000 for the operation of the Devolved School Management Scheme has been included in Table 1.

Table 1 Current Property Services Revenue Expenditure

	Planned	Unplanned Maintenance	Total
Budget	£1,335,000	£596,000	£1,931,000
Expenditure at 31/03/2004	£1,066,814	£642,764	£1,709,578
% of Budget Spent at 31/03/04	80%	108%	89%
% of Budget Spent at 31/03/03	93%	114%	100%

Table 2 Current Devolved School Management Expenditure

	Planned & Unplanned (D98)	Improvements (D99)	Total
Budget	£309,000		£309,000
Expenditure at 31/03/2004	£168,864	£131,436	£300,300
% of Budget Spent at 31/03/04			97%
% of Budget Spent at 31/03/03			93%

Note:- 55% of the commitment has been used for planned & unplanned maintenance works, whilst the remaining 42% has been used for alteration and improvement works.

Under the Devolved School Management scheme the devolved budget was set aside specifically for elements of planned & unplanned maintenance works only.

Participating schools hold budgets for property maintenance where savings achieved by non-expenditure can be carried over into the next financial year or expended in the current financial year but not necessarily on property maintenance. The Property Services and Finance departments will continue to monitor expenditure and report end of year out turn, including Devolved School Management aspects, in due course to the Resources and Central Services Committee.

3 FINANCIAL IMPLICATIONS

There are no financial implications at this time.

4 HUMAN RIGHTS IMPLICATIONS

There are no Human Rights Act implications specific to this report.

Any implications, as a consequence of discharging recommendations detailed in this report, will be managed in accordance with the standing procedures and processes established by the Property Services department.

5 CONSULTATION

The Chief Executive, Director of Law & Administration and the Director of Finance have been consulted in the preparation of this report.

REFERENCES

<u>Committee</u>	<u>Date</u>	<u>Report No</u>	<u>Subject</u>
-	-	-	2003/2004 Final Revenue and Capital Budget Documents

APPENDICES

Appendix 1 Property Maintenance Revenue Budgets 2003/04

BACKGROUND PAPERS

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above report.

M G Lunny
Director of Property Services

Appendix 1 Property Maintenance Revenue Budgets 2003/2004

	Department	Planned Maintenance Spend	Unplanned Maintenance Spend	Budget 2003/2004	Total Spend	% Spend	
	PR Centralised Property Maintenance (CPM)	£313,896		£244,000	£313,896	129%	1
	ED Education	£439,359	£229,942	£776,000	£669,302	86%	
	SW Social Work	£82,686	£100,540	£292,000	£183,226	63%	2
	RO Roads	£963	£10,334	£6,000	£11,297	188%	3
	EH Environmental & Consumer Protection	£1,595	£19,210	£24,000	£20,805	87%	
Leisure Services	RL Sports Services	£129,491	£144,411	£272,000	£273,902	101%	
	RP Park Services	£21,300	£18,839	£40,000	£40,139	100%	
	CS Cultural Services	£33,584	£46,039	£145,000	£79,623	55%	4
	RS Contract Services	£409	£0	£0	£409		5
	PL Planning	£80	£1,130	£3,000	£1,210	40%	
Chief Executive	EC Economic Development	£765	£473	£7,000	£1,238	18%	
	PE Personnel (Training Section)	£361	£232	£1,000	£593	59%	
	CT Finance Revenues (Invertay House)	£2,145	£9,488	£12,000	£11,633	97%	
	HQ HQ Buildings	£27,235	£40,715	£79,000	£67,950	86%	
	LO Local Offices	£11,465	£20,590	£28,000	£32,055	114%	
	RE Registrars (Law & Admin.)	£1,480	£820	£2,000	£2,300	115%	
Totals		£1,066,814	£642,764	£1,931,000	£1,709,578	89%	

1. The additional expenditure was due to the works associated with the water-testing programme being transferred to Centralised Property Maintenance from the Planned Maintenance. This transfer equates to £121,000. Also £20,000 was transferred from Sports Services Planned Maintenance for Trend Controls.
2. The under expenditure is due to works at Lilybank Resource Centre being funded from Capital and the alteration works at Camus House being deferred.
3. The increase is due to additional expenditure on unplanned maintenance which was because the private water supply to Gella Cottage dried up and water had to be ferried up using tankers.
4. The under expenditure is due to works at Montrose Town Hall being funded from Capital.
5. The expenditure is due to Service Contracts having to be carried out.