

RESOURCES AND CENTRAL SERVICES COMMITTEE

29 JANUARY 2004

COMPUTER AIDED DESIGN - PROPERTY SERVICES

JOINT REPORT BY THE DIRECTORS OF INFORMATION TECHNOLOGY AND PROPERTY SERVICES

**ABSTRACT**

This report recommends the allocation of £58,000 from the IT R&R fund to enable the procurement of software to enhance the CAD provision within Property Services.

**1. RECOMMENDATION**

The Committee is recommended to

- a) approve the allocation of £58,000 from the IT Repairs and Renewals fund and
- b) authorise the Director of Information Technology to tender for the procurement of the software.

**2. CURRENT POSITION**

A recent review of the Computer Aided Design (CAD) requirements within Property Services within both Bruce House and Ravenswood highlighted that the software currently in use by over 30 staff was mostly purchased in 1998 with some purchased even earlier. The current versions of the software products are no longer supported by the supplier and a number of problems have arisen since the introduction of the Windows 2000 operating system.

The sharing of information between Property Services and both external sources and other departments of the Council is severely constrained by the continuing use of incompatible software versions.

The procurement of the upgraded software versions will be by tender which will be subject to a further report to committee.

**3. FINANCIAL IMPLICATION**

It is estimated that the cost of procuring the software together with staff training and implementation will be £58,000 approximately. This cost can be contained within the current balances of the Information Technology Repairs and Renewals Fund.

**4. HUMAN RIGHTS**

There are no direct human rights implications arising from this report.

**5. CONSULTATION**

The Chief Executive and the Directors of Finance and Law and Administration have been consulted in the preparation of this report.

**A Greenhill**  
**Director of Information Technology**

**Mike Lunny**  
**Director of Property Services**

**NOTE:** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.