

ANGUS COUNCIL

RESOURCES & CENTRAL SERVICES COMMITTEE

11 MARCH 2004

ESTABLISHMENT CHANGES – CURRENT COMMITTEE CYCLE

REPORT BY CHIEF EXECUTIVE

ABSTRACT

This report summarises changes to departments' establishments as noted by service committees during the current committee cycle.

1. RECOMMENDATION

The Committee approve the changes to the establishments of the Social Work and Education departments.

2. BACKGROUND

The Resources and Central Services Committee is responsible for formally approving any changes to a department's establishment, which cannot be dealt with under the Council's Scheme of Delegation to Officers, in relation to posts which are graded on an APT&C salary scale, subject to any proposed change having been agreed by the appropriate service committee.

The Personnel Services Manager is consulted on any proposed change to a department's establishment prior to submission to the service committee.

In accordance with the decision of the Personnel and Property Services Committee of 28 August 2001, the Personnel Services Manager is remitted to submit a report to the Resources and Central Services Committee containing a summary of, and seeking formal approval for, those changes approved by service committees in the current committee cycle.

3. ESTABLISHMENT CHANGES CONSIDERED BY OTHER COMMITTEES**Education Committee: 19 February 2004****Social Work and Health Committee: 26 February 2004****Housing Committee: 26 February 2004.**

Report No 210/04 – Development of Throughcare and Aftercare Service.

Within the Social Work Department establishment:

- the establishment of one post of Senior Community Assessment and Review Officer, AP8 (SWC0206YS3)
- the establishment of one post of part-time (0.5 wfe) Community Assessment and Review Officer (Throughcare and Aftercare), AP5/6 (SWC0207YS5).
- the establishment of four posts of Support Worker (Throughcare and Aftercare), AP1 – all inclusive (SWC1010YZ5 – SWC1013YZ5)
- the establishment of two posts of part-time (0.5 wfe) Clerical Assistant, GS1/2 (SWC1014CA5 and SWC1015CA5)

Social Work and Health Committee: 26 February 2004

Report No 261/04 – Establishment of Posts for Supporting People.

Within the Social Work Department establishment:

- the establishment of two posts of Contracts Officer, AP5 (SWH1205QM5 and SWH1206QM5)
- the establishment of one post of Senior Financial Assessor, AP4 (SWH1101WZ3)
- the establishment of three posts of Financial Assessor, AP1 (SWH1102WZ5 – SWH11042WZ5)

- The establishment of one post of Accounting Technician, permanent, GS3-AP4 (SWS0205CZ5)

Education Committee: 08 January 2004

Report No: 10/04 – Physical Resources Section – Proposed Structure .

Within the Education Department establishment

- the establishment of one post of Technician, Tech 1 (EDCT0004)

4. FINANCIAL IMPLICATIONS

Financial implications associated with the changes to departments' establishments as outlined in this report were considered by the appropriate service committee.

5. HUMAN RIGHTS IMPLICATIONS

There are no human rights implications associated with this report.

6. CONSULTATION

The Director of Finance and Director of Law & Administration have been consulted on the terms of this report. The appropriate trade unions have been consulted on the changes to departments' establishments.

A B Watson
Chief Executive

HR/PersMan

NOTE No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.