

RESOURCES AND CENTRAL SERVICES COMMITTEE

6th May 2004

COMPUTER PROCUREMENT FRAMEWORK REVIEW

REPORT BY THE DIRECTOR OF INFORMATION TECHNOLOGY

ABSTRACT

This report advises the selection of suppliers under delegated authority for the supply of desktop computers, laptop computers, file servers, printers and scanners for corporate and educational use for the period 1st March 2004 to 31st August 2004 under the framework contract.

1. RECOMMENDATIONS

The committee is recommended to note the selection of suppliers under delegated authority for the period 1st March 2004 to 31st August 2004 as follows :

Desktop PCs	(Corporate & Education)	Computer Technology (Scotland)
Laptop PCs	(Corporate & Education)	Computer Technology (Scotland)
File Servers	(Corporate & Education)	SCC
Rack Servers	(Corporate & Education)	Computer Technology (Scotland)
Printers/Scanners	(Corporate & Education)	Computer Technology (Scotland)

2. BACKGROUND

Report No 775/01 recommended the award of selected supplier status under the framework contract to Computer Technology (Scotland) Ltd, Elonex, Research Machines, Specialist Computer Centres and Scotsys.

The framework contract makes provision of review of equipment specifications on a periodic basis. The period during which the current review will be valid is from 1st March 2004 to 31st August 2004. The review process is undertaken using the assessment criteria outlined in the framework contract documentation to establish the most economically advantageous submission in each equipment category.

Report No 535/02 approved the delegation of authority to the Director to determine the selection of suppliers providing the lowest submission at each review and instructed the Director to report the review outcome.

3. REVIEW PROCESS

Revised equipment specifications have been determined for each equipment category taking cognisance of improvements in technology and changing operational requirements. The revised specifications were issued to the selected suppliers for submission of pricing for the next period.

Assessment of the submitted documentation, selecting the most economically advantageous submission for each equipment category based on the criteria stated in the framework contract and taking account of operational issues, support service and contract administration, was undertaken by a team of IT staff specialising in procurement, installation, support and maintenance of IT equipment and software for both corporate and educational use.

The assessment process having been undertaken based on the stated criteria, the suppliers selected for each equipment category for both corporate and educational use for the period 1st March 2004 to 31st August 2004 is as follows : Desktop PCs – CTS, Laptop PCs – CTS, File Servers – SCC, Rack Servers – CTS, Printers/Scanners – CTS.

4. FINANCIAL IMPLICATIONS

There are no direct financial implications arising from this report.

5. HUMAN RIGHTS

There are no human rights implications arising from this report.

6. CONSULTATION

The Chief Executive and the Directors of Finance and Law & Administration have been consulted in the preparation of this report.

A Greenhill
Director of Information Technology

NOTE: No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.