

**ANGUS COUNCIL**

**RESOURCES AND CENTRAL SERVICES COMMITTEE**

**6 MAY 2004**

**SUBJECT: FINANCE DEPARTMENT ESTABLISHMENT - CORPORATE FINANCE  
TEAM STAFFING**

**REPORT BY DIRECTOR OF FINANCE**

**Abstract: This report recommends the establishment of 1 post of Accounting Technician within the Finance Department, utilising budget resources previously agreed by the Council.**

**1 RECOMMENDATION**

- 1.1 It is recommended that the Committee agree to establish a post of Accounting Technician (FIN02J08) within the Corporate Finance Team of the Finance Department.

**2 BACKGROUND**

- 2.1 Report 1473/03 by the Chief Executive and Director of Finance presented to the meeting of the Council on 18 December 2003, agreed proposals to utilise provision made within the 2003/04 and 2004/05 revenue budget to address increasing pressures on central support services.
- 2.2 With the increase in workload pressure brought about by a number of initiatives and regulatory/legislative changes such as the Local Government in Scotland Act 2003, introduction of the new Best Value audit regime, introduction of the Prudential Code and the provision of support to the Education PPP project, the Finance Department has become increasingly stretched.
- 2.3 Report 1473/03 therefore agreed to provide additional funding in the Finance Department budget to alleviate the cumulative effect of these pressures and resultant increased workload.

**3 PROPOSAL FOR NEW POST**

- 3.1 This committee is now requested to formally establish 1 post of Accounting Technician, grade GS3 - AP2, within the Corporate Finance Team of the Finance Department.
- 3.2 This post will cost in the range of £16,639 - £20,666 including employers costs. The actual cost incurred will be dependant upon the post holders qualifications and experience, which will determine their placing within the grading range.

**4 FINANCIAL IMPLICATIONS**

- 4.1 The financial implications resulting from the establishment of this post can be fully contained within the additional budget resource approved by report 1473/03.

**5 HUMAN RIGHTS IMPLICATIONS**

5.1 There are no human rights implications as a result of this report.

**6 CONSULTATION**

6.1 The Chief Executive, Director of Law & Administration and Personnel Services Manager have been consulted in the preparation of this report.

**7 CONCLUSION**

7.1 This report seeks to utilise the additional budget resource approved by report 1473/03 to alleviate increased workload pressures within the Finance Department.

7.2 This report consequently recommends the establishment of a new post of Accounting Technician within the Corporate Finance Team of the Finance Department.

**NOTE**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

David S. Sawers  
Director of Finance