

ANGUS COUNCIL
RESOURCES AND CENTRAL SERVICES COMMITTEE
17 JUNE 2004

PERSONNEL SERVICES: TRAINING SERVICES – PROGRESS REPORT

REPORT BY CHIEF EXECUTIVE

ABSTRACT

This report describes the activities of Personnel Services' Training Services section during the period 1 April 2003 – 31 March 2004.

1. RECOMMENDATION

The Committee note the terms of this report.

2. INTRODUCTION

This report advises of the operations of the Training Services section of Personnel Services during the period 1 April 2003 to 31 March 2004.

3. PROGRESS REPORT

Skillseekers

- The programme operates throughout the Angus area. Currently 118 young people are training with local employers (including 31 in Council departments) over 74% of whom are currently employed by the local organisation.
- During the period a total of 229 young people participated in the programme, including 88 new starts (16 within Council departments).
- Eighty-one people left the programme of whom 44 (54%) achieved a vocational qualification at level II or above and 52 (64%) progressed into permanent employment (12 in Council departments).

New Deal 18-24 – Environment Task Force (ETF)

- A total of 119 people participated in the programme including 96 new starters. Thirty individuals gained full-time employment with local employers. As at 31 March 2004, 16 people were on the programme.

New Deal 25+

- One hundred and fifty-five individuals have participated in the programme, 37 of whom progressed into employment. As at 31 March 2004, 10 were on the programme undergoing a variety of training and development programmes to assist them into employment.

Training For Work

- Fifteen participants have started on TFW since 1 April 2004 with an average occupancy of nine people.

- Three people have achieved the European Computer Driving Licence (ECDL) and one has found permanent employment.

IT Training

- Since 1 April 2003 a total of 127 Council staff started training on the corporate funded ECDL programme and 187 gained the full qualification. Additionally, 84 Council staff started on non-corporate funded ECDL and 32 achieved the full qualification.
- During the period a total of 259 training days were delivered for Council staff in the range of Microsoft Office packages e.g. Word, Excel, Access.
- A total of 41 individuals from the Social Work Department received training leading to the achievement of module 2 of the ECDL (Using the Computer and Managing Files), to assist with the introduction of the new CareFirst system. Of the individuals who started, 35 achieved the module.

IT & Customer Service

- Of the three people who completed the programme during the period, one has progressed into full-time employment.
- The three-year funding for this project ended in December 2003, arrangements are in place to develop other projects that will provide individuals with the skills to move into employment in the local labour market.

4. FINANCIAL IMPLICATIONS

There are no financial implications associated with the terms of this report.

5. HUMAN RIGHTS IMPLICATIONS

There are no human rights implications associated with this report.

6. CONSULTATION

The Director of Finance and Director of Law & Administration have been consulted on the terms of this report.

A B Watson
Chief Executive

HR/PersMan

NOTE No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.