

ANGUS COUNCIL

RESOURCES AND CENTRAL SERVICES COMMITTEE 20<sup>th</sup> OCTOBER 2005

ENVIRONMENTAL AND LEISURE SERVICES COMMITTEE 22<sup>nd</sup> NOVEMBER 2005

PROCUREMENT OF A LEISURE MANAGEMENT SYSTEM REPLACEMENT

JOINT REPORT BY THE DIRECTOR OF INFORMATION TECHNOLOGY AND THE  
DIRECTOR OF LEISURE SERVICES

**ABSTRACT**

This report seeks approval to proceed with the procurement of a Leisure Management System from Torexretail Systems Ltd

**1 RECOMMENDATION**

The Resources and Central Services Committee is recommended to :

- a) approve the procurement from Torexretail Systems at a cost of £91,700; and
- b) approve the allocation of £91,700 from the IT Renewal and Repair fund for this project.

The Environmental and Leisure Services Committee is recommended to note the content of this report.

**2 BACKGROUND**

Committee report 741/05 was submitted to obtain approval of a select list of suppliers for the provision of a replacement Leisure Management System. Tender documents were subsequently issued to the approved suppliers.

Five suppliers submitted a pre-qualification document and tender submission – Delta, Flex, Gladstone, Online and Torexretail. Riva declined to tender. The Leisure Management replacement project team consisting of representatives from Audit, Finance, Information Technology and Leisure Services conducted an evaluation of these submissions. The tenders were assessed against evaluation criteria stated in the tender documents using a quality/cost model agreed with the Finance Department.

After a thorough assessment of all tenders by the project team only Torexretail met and exceeded the defined technical and service evaluation threshold. The current supplier, Online, was assessed as having the lowest score of the five submissions assessed, due to a number of mandatory requirements not being met in their tender submission, including lack of Multi Level Security Access (an audit requirement). Torexretail were therefore invited to take part in a demonstration and interview procedure with the project team.

Following completion of the assessment process, the project team recommended Torexretail as the preferred supplier to the Project Board. The Project Board approved the project team recommendation that the response from Torexretail represents best value to the council in terms of the cost/quality comparison against the evaluation criteria as defined in the tender document.

The results are as follows [adjusted figures reflect clarification of costs, arithmetical and quantity errors] :

<b>Supplier</b>	<b>Assessed Position</b>	<b>Original Costs</b>	<b>Adjusted Costs</b>
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<b>Torexretail</b>	1	£73,666	£91,700
<b>Gladstone</b>	2	£194,466	£211,196
<b>Delta</b>	3	£132,011	£119,856
<b>Flex</b>	4	£151,635	£118,660
<b>Online</b>	5	£70,941	£64,750
<b>Riva</b>	Declined to tender	-	-

### 3 **FINANCIAL IMPLICATIONS**

The cost of procuring the hardware, software, training and installation services will be £91,700. This cost can be contained within the current balances of the Information Technology Renewal and Repair Fund.

Annual recurring costs of £7,117 can be contained within Leisure Services revenue budgets and represents a saving of £3,341 against the current system annual costs of £10,458.

### 4 **HUMAN RIGHTS IMPLICATIONS**

There are no Human Rights issues arising from this report.

### 5 **CONSULTATION**

The Chief Executive, the Director of Law and Administration and the Acting Director of Finance have been consulted on the terms of this report.

A Greenhill  
Director of Information Technology

J Zimny  
Director of Leisure Services

20.10.2005

### **NOTE**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.