

## ANGUS COUNCIL

## INFRASTRUCTURE SERVICES COMMITTEE

3 MARCH 2009

## REVIEW OF FEES AND CHARGES

## REPORT BY THE DIRECTOR OF INFRASTRUCTURE SERVICES

**ABSTRACT**

This report contains details of increased fees and charges for financial year 2009/10 for services provided under the remit of the Roads and Environment and Consumer Protection Services.

**1 RECOMMENDATION**

1.1 It is recommended that the Committee:-

- (i) Agrees to adopt the fees and charges for Roads and Waste Management as set out in the appendices 1 and 2 of this report;
- (ii) Approve the service fees for Trading Standards as set out in Appendix 3 to this report.

**2 BACKGROUND**

2.1 The Council makes charges for a range of services which are discretionary, or in some cases statutory. Some charges historically have not been reviewed regularly and therefore are in places not fully representative of costs. The appendices to this report set out the proposed charges for Waste Management Services, Trading Standard Services and Roads Services for financial year 2009/10 which were included in the budget.

2.2 In addition to the proposals presented to the Special Budget Meeting it is proposed to adjust the Trading Standards charges (Appendix 3) to be consistent where possible with the Local Authorities Co-ordinators of Regulatory Services (LACORS) recommended charges. These charge increases are expected to have a minimal impact on the revenue budget.

**3 FINANCIAL IMPLICATIONS**

3.1 It is anticipated that these charge increases will generate additional net income of £13,000, after allowing for departmental savings proposals, during 2009/10. This additional income has been allowed for in each Division's 2009/10 Provisional Revenue budget.

**4 HUMAN RIGHTS IMPLICATIONS**

4.1 There are no human rights implications arising from the proposals in this report.

**5 EQUALITIES IMPLICATIONS**

5.1 The issues dealt with in this Report have been the subject of consideration from an equalities perspective (as required by legislation). An equalities impact assessment is not required.

## 6 CONSULTATION

- 6.1 The Chief Executive, Director of Corporate Services, Head of Finance and the Head of Law and Administration have been consulted in the preparation of this report.

ERIC S LOWSON  
DIRECTOR OF INFRASTRUCTURE SERVICES

### NOTE:

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

ESL/JSG  
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APPENDIX 1

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REVENUE BUDGET 2009/10 – REVIEW OF CHARGES

Department:- Infrastructure Services (Roads Division)

Service for which charges are currently levied	Current charge(s)	Date of last review	Proposed new charge(s)	Proposed % change	Date new charge(s) to be implemented
Roads construction consent charge	£40/hr (including expenses)	01/04/2004	£45/hr	12.5%	01/04/2009
Charge for licence to provide tables / chairs on public footways. Two changes are proposed – one to apply the charges to those who previously had consent prior to the introduction of charges (in April 2006) and secondly to raise the charge to £110.	£100	First introduced in 2006	£110	10.0%	01/04/2009

APPENDIX 2

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REVENUE BUDGET 2009/10 – REVIEW OF CHARGES

Department:- Infrastructure Services (Env & Consumer Protection Division)

Service for which charges are currently levied	Current charge(s)	Date of last review	Proposed new charge(s)	Proposed % change	Date new charge(s) to be implemented
Special Uplift of Bulky Household Items + vat	£16.00	2008	£17.00	6	01/04/2009
Trade/Commercial Vans Disposing at CA sites +vat					
Car based vans	£9.80	2008	£10.20	4	01/04/2009
Medium van low roof	£24.20		£25.20		
Medium van high roof	£48.40		£50.20		
Trailer up to 2 T GVW	£24.20		£25.20		
Increase charge at attended public conveniences	£0.20	1980's	£0.30*	50	01/04/2009
<b>* vat exempt</b>					

## APPENDIX 3

## TRADING STANDARDS SERVICE FEES - YEAR COMMENCING 01 APRIL 2009

<b>METROLOGY (LACORS RECOMMENDED FEE)</b>		
<b>A. Measuring Instruments Directive</b>		
<b>Activity</b>	<b>Charge</b>	<b>Fee Subject to addition of VAT</b>
In order to reflect additional costs associated with examination, testing and documentation, and maintenance of MID notified body status, certain classes of instrument covered by MID should be subject to additional charges, as follows:		
<ul style="list-style-type: none"> <li>• Measuring instruments for liquid fuel and lubricants</li> <li>• Measuring instruments for liquid fuel delivered from road tankers</li> </ul>	<b>10% surcharge on fee at section G &amp; H below</b>	Yes
Note: Fees increase for initial MID conformity assessment, but not subsequent reverification.		
<b>B. Special Weighing and Measuring Equipment</b>		
<p>Examining, testing, certifying, stamping, authorising or reporting on special weighing or measuring equipment at the place where the service is provided. Such types of equipment, specifically excluded from tables (C) to (I) below, include:</p> <ol style="list-style-type: none"> <li>1. Automatic or totalising weighing machines</li> <li>2. Equipment designed to weigh loads in motion</li> <li>3. Bulk fuel measuring equipment tested following a Regulation 65 or 66 occurrence under the 1983 Regulations or Regulation 23 or 24 occurrence under the 1988 Regulations</li> <li>4. Weighing or measuring equipment tested by means of statistical sampling</li> <li>5. The establishment of calibration curves from templates</li> <li>6. Templates graduated in millilitres</li> <li>7. Testing or other services in pursuance of a Community obligation other than EC initial or partial verification</li> </ol>	<p><b>Standard hourly rate</b></p> <p><b>£67.57 ph (per hour)</b> (£64.36)</p>	<p>Yes, unless</p> <ol style="list-style-type: none"> <li>1. Under the Measuring Instruments (EEC Requirements) Regs 1988</li> <li>2. In pursuance of a Community obligation other than under (1)</li> </ol>
<b>C. Weights</b>		
Weights exceeding 5kg or not exceeding 500 mg, 2 CM	<b>£7.50 ea (each)</b> (£7.15)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Other Weights	<b>£5.77 ea</b> (£5.50)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
<b>D. Measures</b>		

Linear measures not exceeding 3 m, for each scale	<b>£8.40 ea</b> (£8.00)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Capacity measures, without divisions, not exceeding 1 litre	<b>£6.41 ea</b> (£6.11)	Yes
Cubic ballast measures (other than brim measures)	<b>£148.79 ea</b> (£141.71)	Yes
Liquid capacity measures for making up and checking average quantity packages	<b>£23.52ea</b> (£22.40)	Yes
Templates		
Per scale - first item	<b>£40.90 ea</b> (£39.26)	Yes
Second and subsequent items	<b>£15.90 ea</b> (£15.15)	Yes
<b>E. Weighing Instruments</b>		
Non-NAWI		
Not exceeding 1 tonne	<b>£53.41 ea</b> (£50.87)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Exceeding 1 tonne to 10 tonne	<b>£86.53 ea</b> (£82.24)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Exceeding 10 tonnes	<b>£180.71 ea</b> (£172.11)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
NAWI		
Not exceeding 1 tonne	<b>£88.89 ea</b> (£84.66)	Yes
Exceeding 1 tonne to 10 tonne	<b>£137.60 ea</b> (£136.92)	Yes
Exceeding 10 tonnes	<b>£301.19 ea</b> (£286.85)	Yes
When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged	<b>50% surcharge on the above charge</b>	Yes
Note: When supplying specialist equipment (including but not limited to weighbridge test unit, van and test weights, etc) an additional fee may be charged hourly, daily or per appointment, according to circumstance		
<b>F. Measuring Instruments for Intoxicating Liquor</b>		

Not exceeding 150ml	<b>£14.65 ea</b> (£13.96)	Yes
Other	<b>£16.92 ea</b> (£16.12)	Yes
<b>G. Measuring Instruments for Liquid Fuel and Lubricants</b>		
Container type (not subdivided)	<b>£61.41 ea</b> (£58.49)	Yes
Single/multi-outlets (nozzles)		
First nozzle tested, per site	<b>£100.17 ea</b> (£95.40)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Each additional nozzle tested	<b>£61.54 ea</b> (£58.61)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Testing of peripheral electronic equipment on a separate visit (per site)	<b>£67.57 ph</b> (£64.36)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Testing of credit card acceptor (per unit, regardless of no. of slots/nozzles/pumps)	<b>£67.57 ph</b> (£64.36)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
<b>H. Road Tanker Fuel Measuring Equipment (Above 100 Litres)</b>		
Meter measuring systems		
Wet hose with two testing liquids	<b>£215.00 ea</b> (£204.77)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Wet hose with three testing liquids	<b>£250.82 ea</b> (£238.88)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Dry hose with two testing liquids	<b>£238.86 ea</b> (£227.49)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988 Requirements) Regs 1988
Dry hose with three testing liquids	<b>£274.84 ea</b> (£261.76)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Wet/dry hose with two testing liquids	<b>£334.46 ea</b> (£318.54)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Wet/dry hose with three testing liquids	<b>£358.32 ea</b> (£341.26)	Yes, unless under the Measuring Instruments (EEC Requirements) Regs 1988
Dipstick measuring systems		
Up to 7,600 litres (for calibration of each	<b>£146.30 ea</b>	Yes

compartment and production of chart)	(£139.34)	
Over 7,600 litres, basic fee, plus additional charge	<b>£67.57 ph</b> (£64.36)	Yes
Initial dipstick	<b>£16.92 ea</b> (£16.12)	Yes
Spare dipstick	<b>£16.92 ea</b> (£16.12)	Yes
Replacement dipstick (including examination of compartment)	<b>£37.17 ea</b> (£35.40)	Yes
<b>I. Certificate of errors</b>		
For supplying a certificate containing results of errors found on testing (certificate supplied upon request of the submitter; fee applies when no other fee is payable).	<b>£34.04 ea</b> (£32.42)	Yes
<b>LICENSING AND REGISTRATION (LACORS RECOMMENDED FEE 2009/10)</b>		
<b>J. Poisons Act</b>		
1. Initial Registration	<b>£30.80</b> (£29.33)	
2. Re-registration	<b>£16.24</b> (£15.47)	
3. Change in details of registration	<b>£8.30</b> (£7.90)	
<b>LICENSING AND REGISTRATION (CURRENT STATUTORY FEES LISTED, LAST UPDATE 06 APRIL 2008)</b> (NB: all statutory fees are outwith the scope of VAT)		
<b>Petroleum Licence</b>		
Storage up to 2,500 litres	<b>£40.00</b>	Statutory Fee
2,501 – 50,000 litres	<b>£55.00</b>	Statutory Fee
Over 50,000 litres	<b>£115.00</b>	Statutory Fee
Transfer of licence / replacement licence/ alteration to licence	<b>£8.00</b>	Statutory Fee
<b>Explosives Storage Licence / Registration</b>		
Store new licence	<b>£170.00</b>	Statutory Fee
Store licence renewal	<b>£80.00</b>	Statutory Fee
Premises new registration	<b>£100.00</b>	Statutory Fee
Premises registration renewal	<b>£50.00</b>	Statutory Fee
<b>Fireworks Sales Licence</b>		
Year round sales licence	<b>£500.00</b>	Statutory Fee



<b>NOTES AND ADDITIONS TO FEES FOR ANGUS COUNCIL</b>
<b>Weight Adjusting Service</b>
Weights And Measures Act S74 adjustment fee shall be equal to the fee for passing as fit for use for trade
<b>Metrology Equipment – Multiple Testing</b>
Full fee for the first item tested, and 40% discount given for each additional item tested at the same time in situ.
40% discount given on each piece of equipment submitted to the Trading Standards service offices.
<b>Unsocial Hours</b>
Work carried out partly or entirely outside of normal office hours shall incur a surcharge of 50% of the standard fee or of the standard hourly rate per officer per hour. Normal office hours will be the limits of the council flexible hours working scheme in operation at the time the work is carried out.
<b>Specialist Equipment Provision</b>
Where specialist equipment is supplied, (including but not limited to weighbridge test unit, van and test weights, etc) an additional fee will be charged hourly, daily or per appointment, according to circumstance to recover the cost of the provision.
<b>Hire of Test Weights</b>
Charge per tonne per day exclusive of VAT is <b>£59.85</b> (£57.00)
Weights returned requiring cleaning or adjustment will incur an additional fee based on the standard hourly rate for the work carried out.
<b>Visits outwith Angus</b>
Chargable visits outwith Angus will incur additional travelling time costs to be based on the standard hourly rate per officer per hour.
<b>Angus Reputable Trader Scheme</b>
Charge for membership <b>£20.00</b> (£20.00)
<b>Additional Chargable Services of Trading Standards Officers</b>
Consumer Credit Licencing Investigations. Sampling services provided at the request, or as an agent of, other public authorities. Inspection or investigation services provided at the request, or as an agent of other public authorities.
The above services and any additional chargeable services shall be based on the standard hourly rate of <b>£67.57</b> (£64.36) per officer per hour and the recovery of any additional expenses in providing that service.
<b>Note regarding VAT</b>
<b>Previous discussions with HM Revenues and Customs had concluded that fees, with the exception of those put forward for the purposes of Section 74 of the Weights and Measures Act 1985, were NOT subject to VAT. This is because the work of local authorities was classified as a 'non-business' activity. However, the situation has now changed. Where applicable, VAT is included in the guidance provided. See HM Revenues and Customs Notice 749 – Local Authorities and similar bodies (April 2002) for further details. NB This may be subject to further review at any time, but is current at the time of writing (November 2008).</b>