

ANGUS COUNCIL

INFRASTRUCTURE SERVICES COMMITTEE - 13 OCTOBER 2009

DUNDEE, PERTH, ANGUS AND NORTH FIFE  
STRATEGIC DEVELOPMENT PLANNING AUTHORITY - UPDATE

REPORT BY DIRECTOR OF INFRASTRUCTURE SERVICES

**Abstract: This report updates general progress on TAYplan and also sets out for ratification the decisions of the Dundee, Perth, Angus and North Fife Strategic Development Plan Authority Joint Committees which were held on 26 May 2009 and 25 August 2009.**

**1 RECOMMENDATION**

It is recommended that the Committee –

1. agree to ratify the decisions of the Joint Committees held on 26 May 2009 and 25 August 2009 as set out in Appendix 1;
2. note the ongoing development of the Dundee, Perth, Angus and North Fife Strategic Development Plan Authority and also the progress toward publication of the Main Issues Report (MIR) which is the first major output in the process of preparing the first TAYplan.

**2 INTRODUCTION**

2.1 Since the last update to the Infrastructure Services Committee on 21 April 2009 (Report 344/09 refers) there have been two meetings of the Dundee, Perth, Angus and North Fife Strategic Development Planning Authority Joint Committee on 26 May 2009 and 25 August 2009. In addition over the past few months the permanent TAYplan staff have established their office at Enterprise House, Dundee and work is being driven forward by the Strategic Development Plan Manager through awareness raising of the project with interested parties and the community, consultation with key agencies, information gathering, workshops and technical studies as key background to preparing the Main Issues Report which is the first key output of the process toward publication of TAYplan.

2.2 At the meeting held on 26 May 2009 the following reports were agreed:

SDPA 07 - 2009	Awareness Raising Initial Consultation;
SDPA 08 - 2009	Strategic Environmental Assessment;
SDPA 09 - 2009	Housing Need and Demand Assessment for the TAYplan area (Exempt report).
SDPA 10 – 2009	Project Plan Update;
SDPA 11 - 2009	Customer Service Standards;

2.2 At the meeting of 25 August 2009 the following reports were agreed:

SDPA 12 – 2009	Project Plan Update;
SDPA 13 – 2009	Strategic Development Plan Authority Budget Update.

2.3 Under the Joint Committee's constitution all decisions must be referred back to the relevant Committees of the Constituent Authorities for ratification. The decisions of the Joint Committee's from 26 May and 25 August 2009 are set out in Appendix 1 of this report. A copy of the Reports are available in the Members Lounge for background.

- 2.4 This report sets out in Appendix 1 the decisions of the Joint Committee for ratification by the Infrastructure Services Committee.
- 2.5 In addition to the consolidation of the organisational structure, a considerable level of work has been underway on awareness raising, consultation with key agencies, and a wide range of background and technical studies as part of preparing the necessary evidence base associated with the first main output which is the Main Issues Report. Below is a summary of the recent milestones for noting.
- TAYplan offices have been established at Enterprise House, Greenmarket, Dundee.
  - Joint Committee (3 elected members from each authority); Councillor David May is the chair of the Joint Committee during 2009.
  - Officer Board and Steering Group previously established.
  - Permanent staff (3 posts) now in place supported by a 'virtual resource' (one person equivalent from each of the four authorities).
  - Awareness raising exercise undertaken between 10 August and 18 September 2009. This made extensive use of the internet for organisations and members of the public to submit contact details to TAYplan. Angus Council Members will recall that information on this exercise was circulated by letter.
  - Work well underway to prepare and produce the first Main Issues Report and supporting documentation – to be published in Spring 2010; followed by extensive consultation.
  - The date of the next Joint Committee is 24 November 2009.
- 2.6 TAYplan will be the first Strategic Development Plan for the Dundee, Perth, Angus and North Fife area prepared under the new development planning arrangements. While the permanent staff and supporting staff from the four constituent authorities have extensive development planning experience it should be noted that this is a major planning project with a tight timeline and heavy expectations for delivery of the first TAYplan on time. The first key stage is publication of the Main Issues Report (May 2010) followed by an extensive consultation phase. Analysis of the responses to the MIR will contribute to the preparation and publication of a Proposed Plan in April 2011. Following the period for representations and assessment of objections it is expected that the Proposed Plan will be submitted to Scottish Ministers in December 2011. Throughout this process consultation and approval of drafts papers and reports etc by officers and Committees will be important if progress is to be maintained. This will be undertaken through special workshops and reports to Committee at relevant stages. As I indicated above the timescale is tight and will rely heavily upon goodwill and cooperation between all partners in this process to achieve the outputs on time and as set out in the Project Plan.

### **3 FINANCIAL IMPLICATIONS**

- 3.1 Angus Council's share of the costs for the establishment and maintenance of the Strategic Development Plan Authority for the Dundee, Perth, Angus and North Fife area is £60,000 per annum. This has been provided for within the Planning & Transport Division Revenue Budget on an ongoing basis to meet the costs associated with the Strategic Development Plan Authority.

### **4 HUMAN RIGHTS IMPLICATIONS**

- 4.1 There are no human rights implications arising directly from this report.

### **5 EQUALITIES IMPLICATIONS**

- 5.1 The issues dealt with in this report have been the subject of consideration from an equalities perspective (as required by legislation). An [equalities impact assessment](#) is not required.

## **6 SINGLE OUTCOME AGREEMENT**

- 6.1 The Strategic Development Plan (SDP) for the Dundee, Perth, Angus and North Fife (known as TAYplan) will, when prepared by the Joint Committee and approved by Scottish Ministers, set out a long term (20 years or more) development strategy for the area, considering its scale and broadly where it should be located.
- 6.2 This report does not directly contribute to the local outcome(s) contained within the Single Outcome Agreement for Angus.

## **7 CONSULTATION**

- 7.1 The Chief Executive, Director of Corporate Services, Head of Finance and Head of Law & Administration have been consulted in the preparation of this report.

## **8 CONCLUSION**

- 8.1 Progress continues to be made toward preparation and publication of key outputs associated with the first TAYplan by the Dundee, Perth, Angus and North Fife Strategic Development Plan Authority and ratification of the decisions set out in this report will assist in that process.

**ERIC S LOWSON  
DIRECTOR OF INFRASTRUCTURE SERVICES**

**NOTE:** The following background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

- Report SDPA 07/2009 Awareness Raising Initial Consultation, to SDPA Joint Committee 26 May 2009
- Report SDPA 08/2009 Scheme of delegation and amendments to minute of agreement, to SDPA Joint Committee 26 May 2009
- Report SDPA 10/2009 Project Plan Update, to SDPA Joint Committee 26 May 2009
- Report SDPA 11/2009 Customer Service Standards, to SDPA Joint Committee 26 May 2009
- Minute of Dundee, Perth, Angus and North Fife Strategic Development Planning Authority Joint Committee 26 May 2009
- Report SDPA 12/2009 Project Plan Update, to SDPA Joint Committee 25 August 2009
- Report SDPA 13/2009 SDPA Budget Update, to SDPA Joint Committee 25 August 2009

**P&T/GWC/GDP/IAL  
16 September 2009**

## APPENDIX 1

**(1) DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLAN AUTHORITY – JOINT COMMITTEE MEETING OF 26 MAY 2009****Report SDPA 07/2009 Awareness Raising Consultation**

Report No 07/2009 was submitted by the Strategic Development Plan Manager making reference to the Development Plan Scheme published at the end of March 2009 which proposed that the Strategic Development Plan Authority (SDPA) carry out an awareness raising and initial consultation exercise in Spring 2009.

The Joint Committee agreed to:-

- a) approve appendix 1 to the report as the basis of the Awareness Raising through on-line consultation;
- b) remit the Strategic Development Plan Authority Manager to progress consultation with expenditure of approximately £6000; and
- c) agree that the consultation be put back to as early as possible in August, in order to avoid the school holiday period and ensure that all the necessary infrastructure for the Strategic Development Plan premises was in place.

It was further noted that the appropriate MEP's would be added to the list of consultees.

**Report SDPA 08/2009 Strategic Environmental Assessment**

Report No 08/2009 by the Strategic Development Plan Manager was submitted to the Joint Committee detailing the proposed approach to Strategic Environmental Assessment (SEA) by the Strategic Development Plan Authority.

The Joint Committee agreed to Perth & Kinross Council acting as the responsible authority for SEA, in respect of the Environmental Assessment (Scotland) Act 2005 and Regulations made thereunder, as detailed in the report.

**Report SDPA 10/2009 Project Plan Update**

Report No 10/2009 by Interim Strategic Development Plan Manager was submitted to the Joint Committee updating the Joint Committee on the progress of preparation of the TAYplan Strategic Development Plan (SDP) and advising of revisions to the Project Plan timeframe.

The Joint Committee agreed to -

- a) note the first stage in the project plan had been achieved with the publication of the TAYplan Development Plan Scheme on 27 March 2009; and
- b) note the timeframe for the Project Plan had been affected by the Housing Needs and Demand Assessment, in particular.

**Report SDPA 11/2009 Customer Service Standards**

Report No 11/2009 by the Strategic Development Plan Manager was submitted to the Joint Committee setting out the proposed customer service standards for the operation of the Strategic Development Plan Authority. It was noted that the four constituent authorities had some differences in

respect of customer service standards and that the proposed standard for the SDPA would draw from the most common elements of the four authorities.

The Joint Committee agreed to the adoption of the customer service standards, as set out in Appendix 1 of the report.

#### **Report SDPA 09/2009 Housing Need and Demand Assessment for the TAYplan area (Exempt report)**

Report No 09/2009 by the Strategic Development Plan Manager was submitted to the Joint Committee outlining the approach to producing a combined picture of housing needs and demand across the Strategic Development Plan Authority area.

The Joint Committee agreed to:

- a) commission consultants to produce a combined and broad picture of housing needs and demand across the Strategic Development Plan Authority area at an estimated cost of £25,000 - £37,000; and
- b) to Perth & Kinross Council commissioning this study on behalf of the Strategic Development Plan Authority.

#### **(2) DUNDEE, PERTH, ANGUS AND NORTH FIFE STRATEGIC DEVELOPMENT PLAN AUTHORITY – JOINT COMMITTEE MEETING OF 25 AUGUST 2009**

##### **Report SDPA 12/2009 Project Plan Update**

Report No 012/2009 by the Strategic Development Plan Manager was submitted to the Joint Committee updating progress of the preparation of the TAYplan Strategic Development Plan and to provide a detailed Project Plan which seeks to deliver the submission of the Proposed Plan to The Scottish Ministers in January 2012 and approval by April 2013.

The Joint Committee agreed to:

- a) note the Awareness Raising Initial Consultation has commenced; and
- b) approve the Project Plan, as set out in Appendix 1, as the basis of the Strategic Development Plan timescales.

##### **Report SDPA 13/2009 Strategic Development Plan Authority Budget Update**

Report No 012/2009 by the Strategic Development Plan Manager was submitted to the Joint Committee updating the Strategic Development Plan Authority budget for year ending 31<sup>st</sup> March 2009.

The Joint Committee agreed to:

- a) note the 2008/09 Statement of Accounts and budget outcome position; and
- b) note the budget projection for 2009/10.