This report advises members of revenue expenditure for the period 1 April to 31 December 2010, together with the anticipated year end position in respect of the Chief Executive’s department.

The Committee note the terms of this report.

Integral to the council’s performance management reporting arrangements is the provision of budget monitoring information to service committees at milestone points during the financial year.

This report sets out revenue expenditure for the period 1 April to 31 December 2010 and the projected outturn in respect of the Chief Executive’s department.

The Chief Executive’s Department revenue budget as stated in the Final Revenue and Capital Budget Volume 2010/11 is £4,489,000.

For the purposes of monitoring a number of adjustments have been made to that budget:

- Central Support Services recharges of £74,000 have been excluded as these budgets are deemed uncontrollable.
- A budget uplift of £15,000 in respect of the 0.65% pay award for SJC staff.
- Inter-departmental virements increased staff budget by £4,000.
- 50% carry forward from 2009/10 of £85,000.
- 100% carry forward from 2009/10 of £60,000.
- Staff budget decreased by £8,000 to allow for supplementary savings.
- Training grant monies of £37,000 carried forward from 2009/10.
- Fairer Scotland monies of £98,000 carried forward from 2009/10.

Therefore the budget for monitoring purposes is £4,706,000.

The table below provides an overall summary position for the department as at 31 December 2010 and details actual expenditure against profiled budget and a projected outturn position against full year budget.

Within the final revenue and capital budget volume 2010/11 the department is divided into six sections and actual expenditure against profiled budget and projected outturn position against full year budget is outlined for each section.
<table>
<thead>
<tr>
<th></th>
<th>Budgeted Net Expenditure 2010/11 Column (1) £000</th>
<th>Profiled Budgeted Expenditure 2010/11 (2) £000</th>
<th>Actual Net Expenditure 2010/11 (3) £000</th>
<th>Column 3 As a % of Column 2 (4) %</th>
<th>Projected Outturn (5) £000</th>
<th>Variance Column 5 less Column 1 (6) £000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Executive Core</td>
<td>2,263</td>
<td>1,675</td>
<td>1,461</td>
<td>87</td>
<td>2,020</td>
<td>(243)</td>
</tr>
<tr>
<td>Members’ Services</td>
<td>1,101</td>
<td>771</td>
<td>760</td>
<td>99</td>
<td>1,104</td>
<td>3</td>
</tr>
<tr>
<td>Civil Contingencies</td>
<td>98</td>
<td>74</td>
<td>72</td>
<td>98</td>
<td>98</td>
<td>0</td>
</tr>
<tr>
<td>Community Planning</td>
<td>837</td>
<td>535</td>
<td>463</td>
<td>87</td>
<td>719</td>
<td>(118)</td>
</tr>
<tr>
<td>Employment Unit</td>
<td>75</td>
<td>38</td>
<td>38</td>
<td>100</td>
<td>38</td>
<td>(37)</td>
</tr>
<tr>
<td>Training Services</td>
<td>332</td>
<td>257</td>
<td>88</td>
<td>34</td>
<td>302</td>
<td>(30)</td>
</tr>
<tr>
<td>Total</td>
<td>4,706</td>
<td>3,350</td>
<td>2,882</td>
<td>86</td>
<td>4,281</td>
<td>(425)</td>
</tr>
</tbody>
</table>

The above shows that as at 31 December 2010 the department was showing an underspend of £468,000 against the profiled revenue budget (Column 2 less Column 3).

The year end projection for the department is an underspend of £425,000 (Column 6).

The main reason for the underspend relates to the department retaining vacant posts which will be used as part of the savings strategy for 2011/12 onwards. There is also an underspend of £37,000 against the Employment Unit as a result of the cessation of funding arrangements to the unit, Report No 465/10 refers. The projected underspend in community planning is related to various Fairer Scotland projects and an underspend in supplies and services.

Proposals to carry forward part of the department’s projected underspend, £160,000, to fund specific corporate initiatives in 2011/12 were approved by the Strategic Policy Committee on 1 February 2011.

4 FINANCIAL IMPLICATIONS

An underspend of £425,000 is projected for the Chief Executive’s Department in the 2010/11 revenue budget based on the position as at 31 December 2010. Of this underspend the Strategic Policy Committee on 1 February 2011 agreed to carry forward £160,000 to the 2011/12 revenue budget, leaving a predicted underspend at year end of £265,000.

5 HUMAN RIGHTS IMPLICATIONS

There are no human rights implications associated with the terms of this report.

6 EQUALITIES IMPLICATIONS

The issues contained in this report fall within an approved category that has been confirmed as exempt from an equalities perspective.

7 CONSULTATION

The Director of Corporate Services, Head of Finance and Head of Law and Administration have been consulted on the terms of this report.

DAVID SAWERS
CHIEF EXECUTIVE

HMR

NOTE No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973, (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.