AGENDA ITEM NO 7
REPORT NO 706/11

ANGUS COUNCIL
CORPORATE SERVICES COMMITTEE – 20 OCTOBER 2011
REGISTRATION OF BIRTHS, DEATHS & MARRIAGES
ANNUAL REVIEW OF CHARGES AND FEES
REPORT BY DIRECTOR OF CORPORATE SERVICES

ABSTRACT:
This report seeks approval for an increase in various fees and charges relating to civil marriages, civil partnership registrations and private citizenship ceremonies.

1. RECOMMENDATIONS

It is recommended that the Committee approve the following increases in charges and fees payable from 1 April 2012.

(i) an increase in the charge for the services of a Registrar to conduct a civil marriage ceremony, civil partnership registration or citizenship ceremony on a Saturday (or on a working weekday between 5pm and 7pm) from £154 to £162; on a Sunday from £211 to £222 and on public holidays from £266.50 to £280;

(ii) an increase in the charge for the services of a Registrar to conduct a civil marriage ceremony, civil partnership registration or private citizenship ceremony at an Approved Place within normal office hours from £154 to £162;

(iii) an increase in the accommodation fee for the use of the ceremony rooms within registration offices from £44 to £46 on the occasions where numbers present exceed 10;

(iv) an increase in the annual clothing allowance payable to registration staff from £200 to £210;

(v) to increase the fee payable to Registrars and Assistant Registrars conducting a civil marriage ceremony, civil partnership registration or private citizenship ceremony on a Saturday (or working weekday between 5pm and 7pm); on a Sunday; and on public holidays in line with agreed Council (LG Scale) pay awards (if any); and

(vi) an increase in the fee payable to accompanying Registrars and Assistant Registrars attending ceremonies on a Saturday; on a Sunday; and on public holidays in line with agreed Council (LG Scale) pay awards (if any).

2. BACKGROUND

At its meeting on 3 February 2005, the Resources and Central Services Committee agreed that all fees and charges relevant to the Registration Service (over which the Council has control) be reviewed on an annual basis. Accordingly, the recommendations in Section 1 above have been made by applying a 5% increase. Figures have been rounded up or down where appropriate.

3. RISKS

This report does not require any specific risk issues to be addressed.
4. **FINANCIAL IMPLICATIONS**

It is estimated that the increase in fees will result in an increase in income of approximately £3,400. This will offset any increase in payments made to Registrars and Assistant Registrars in delivery of their out of hours service.

5. **HUMAN RIGHTS IMPLICATIONS**

There are no human rights implications in connection with this report.

6. **EQUALITIES IMPLICATIONS**

The issues dealt with in this report have been the subject of consideration from an equalities perspective. An equalities impact assessment is not required.

7. **CONSULTATION**

The Chief Executive, Director of Corporate Services, Head of Finance and Head of Law and Administration and the Chief Registrar have been consulted in the preparation of this report.

**COLIN MCMAHON**

**DIRECTOR OF CORPORATE SERVICES**

**NOTE:** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

L&A/SCH/DT