The Council is required by statute to devise and implement a plan for the enforcement of the legislation relating to the essential Services of Feeding Stuffs, Food Safety and Health and Safety.

1. RECOMMENDATIONS
1.1 It is recommended that the Committee adopt the Feed, Food and Safety Plan for 2011 – 2012 (Appendix 1).

2. BACKGROUND
2.1 The Plan enables the Council to meet the requirements of both the Food Standards Agency in Scotland and the Health and Safety Executive.

3. THE PLAN
3.1 In compliance with the requirements of the Food Standards Agency in Scotland and the Health and Safety Executive the following elements of the Service provision are described in the Plan.
   - Description of the duties relating to the enforcement functions carried out by the staff to comply with the Council’s legal obligations.
   - Brief description of the Division’s Management Structure designed to deliver the Plan.
   - The resources available to deliver the targets and work projects described within the Plan.

3.2 The Plan is divided into the following Sections:
   - Section 1 - Aim and Objectives with links to the Single Outcome Agreement
   - Section 2 - Background Information
   - Section 3 - Service Delivery
   - Section 4 - Resource Allocation
   - Section 5 - Quality Assurance
   - Section 6 - Review Provision
   - ANNEX - Performance Targets

3.3 A copy of the Feed, Food and Safety Services Plan for 2011 – 2012 is available in the Members Lounge.

4. FINANCIAL IMPLICATIONS
4.1 The financial resources allocated for the Plan’s implementation are contained within the Economic Development and Environmental and Consumer Protection Division’s revenue budget for the financial year 2011 – 2012.

5. STRATEGIC ENVIRONMENTAL ASSESSMENT
5.1 On consideration of the Plan, I have concluded that this Plan is likely to have no or minimal environmental effect and have notified the SEA Gateway accordingly, as required by the Environmental Assessment (Scotland) Act 2005. This notification will be published by the Gateway on the Public Register maintained to that end.

6. EQUALITIES IMPLICATIONS
6.1 The issues dealt with in this report have been the subject of consideration from an equalities perspective (as required by legislation). There are no significant changes to the plan from the plan submitted in 2010 - 2011 therefore a full assessment is not required.

7 HUMAN RIGHTS IMPLICATIONS
7.1 There are no Human Rights implications associated with the Plan.

8 CONSULTATION
8.1 The Chief Executive, Director of Corporate Services, Head of Law and Administration and Head of Finance have been consulted on the contents of this report.

9 CONCLUSION
9.1 The Feed, Food and Safety Services Plan 2011 – 2012 fulfils the Council’s legal obligations to a number of external agencies and clearly defines the programme of work to be undertaken in these Services by operational staff.

ERIC S LOWSON
DIRECTOR OF INFRASTRUCTURE SERVICES

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

ECDEV&ECP/CE/GK
18/07/2011