ABSTRACT: This report advises members on the contracts awarded and the Financial Regulations exemptions granted by the Head of Planning and Transport and the Head of Economic Development and Environmental & Consumer Protection under delegated powers for the period from October 2010 until March 2011.

1. RECOMMENDATIONS

1.1 The Committee is recommended to note the contents of this Report.

2. BACKGROUND

2.1 Financial Regulation 16.8.2 provides that “It is the responsibility of all Chief Officers to ensure that all delegated contract award decisions so made are subsequently reported to the appropriate Committee at least every six months.”

2.2 Financial Regulation 16.24.13 provides that “All Chief Officers … will maintain a register of all exemptions granted by them under their respective delegated powers. Chief Officers are responsible for ensuring that exemptions actioned by them under delegated powers are reported to the appropriate committee at least every six months.”

2.3 This report sets out the contracts granted and exemptions approved by the Head of Planning and Transport under delegated powers for the period from October 2010 until March 2011.

3. DETAILS OF CONTRACTS AWARDED AND EXEMPTIONS APPROVED

3.1 Appendix 1 to this Report sets out in list form the contracts awarded by the Head of Planning and Transport under delegated powers within the relevant period.

3.2 Appendix 2 to this Report sets out in tabulated form the exemption requests approved by the Head of Planning and Transport and the Head of Economic Development and Environmental & Consumer Protection under delegated powers within the relevant period and the reasons for them.

3.3 The purpose of this report is to allow elected members to scrutinise the contracts awarded under powers delegated by them along with the extent to which exemptions from the council’s usual tendering etc. rules (which should be exceptional) are applied.

4. FINANCIAL IMPLICATIONS

4.1 There are no financial implications arising as a consequence of this report. Exemptions granted have been met within budget by the relevant chief officers at the time of application.

5. HUMAN RIGHTS IMPLICATIONS

5.1 There are no Human Rights implications arising from this report.
6. EQUALITIES IMPLICATIONS

6.1 The issues dealt with in this report have been the subject of consideration from an equalities perspective. An equalities impact assessment is not required.

7. CONSULTATION

7.1 The Chief Executive, the Head of Finance and the Head of Law & Administration have been consulted on the terms of this report.

8. CONCLUSION

8.1 This report supports the controls in place to ensure that (a) the award of contracts under delegated powers is supervised by the Committee and (b) exemptions from the council’s normal tendering procedures are only granted where necessary and justified.

ERIC S LOWSON
DIRECTOR OF INFRASTRUCTURE SERVICES

NOTE: The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to any material extent in preparing the above report are:

- The Financial Regulations Delegated Exemptions register maintained by the Head of Finance; and
- The Corporate Contracts Register

P&T/GWC/LJ/IAL
14 September 2011
## CONTRACTS AWARDED UNDER DELEGATED POWERS – HEAD OF PLANNING AND TRANSPORT

PERIOD: OCTOBER 2010 – MARCH 2011

<table>
<thead>
<tr>
<th>Contract Description</th>
<th>Supplier’s Name</th>
<th>Contract Start Date</th>
<th>Contract End Date (incl extensions)</th>
<th>Estimated Value (NET incl extensions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC/10/031/1PT</td>
<td>Tender for the Provision of Bus Shelters and Solar Lighting in Angus 2010/11 Awarded to Bus Shelters Ltd</td>
<td>28.02.11</td>
<td>31.03.11</td>
<td>£17,228.00</td>
</tr>
<tr>
<td>AC/11/005/1PT</td>
<td>Tender for the supply and installation of polycarbonate panels for Angus Council bus shelters Awarded to Trueform</td>
<td>07.03.11</td>
<td>31.03.11</td>
<td>£10,961.60</td>
</tr>
</tbody>
</table>
## EXEMPTIONS APPROVED UNDER DELEGATED POWERS – HEAD OF PLANNING AND TRANSPORT

**PERIOD: OCTOBER 2010 – MARCH 2011**

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Procurement Description</th>
<th>Fin Regs Exemption Clause (FR 16.24.10)</th>
<th>Fin Regs Requirements from which Exemption Sought</th>
<th>Value Amount</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Purchase of 25 timetable information cases and 30 bus stop poles supplied by M Bissell Display Limited</td>
<td>(a) – sole supplier</td>
<td>Exemption was granted from seeking 3 competitive quotes otherwise required by Fin Regs and negotiation of a contract with the identified sole supplier M Bissell Display Ltd was permitted instead.</td>
<td>£4,355.00</td>
<td>Stocks of Angus Council bus stop flags are compatible with M Bissell Display Limited bus stop poles and would require modification to fit on other suppliers’ poles. Other suppliers display cases would also require modification to fit on in-situ M Bissell Display bus stop poles.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Procurement Description</td>
<td>Fin Regs Exemption Clause (FR 16.24.10)</td>
<td>Fin Regs Requirements from which Exemption Sought</td>
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<td>-----------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Purchase of bespoke prizes for annual Tartan Day International Golf Tournament</td>
<td>(a) – sole supplier</td>
<td>Exemption was granted from seeking 3 competitive quotes otherwise required by Fin Regs and negotiation of a contract with the identified sole supplier Tony Myles was permitted instead.</td>
<td>£1,630.00 These gifts and prizes are for the customers who pay to participate on this annual International golf tournament. The costs are met fully by payments made and a significant surplus is generated. There is no cost to the Council.</td>
<td></td>
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</tr>
<tr>
<td>Tour of Glamis Castle Welcome Dinner as part of the itinerary for the annual Tartan Day International Golf tournament</td>
<td>(a) – sole supplier</td>
<td>Exemption was granted from seeking 3 competitive quotes otherwise required by Fin Regs and negotiation of a contract with the identified sole supplier Glamis Castle was permitted instead.</td>
<td>£9,520.00 The Tartan Day International Golf Challenge is a prestigious amateur golf tournament aimed at international business leaders. The event generates media coverage both locally and internationally and encourages return visits from participants. The event is also used as a business networking opportunity. This dinner is fully paid for by the paying participants as an essential part of their itinerary. There is no cost to the Council and a significant surplus is generated from this event.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3x3 metre stand at Golflive in London</td>
<td>(a) – sole supplier</td>
<td>Exemption was granted from seeking 3 competitive quotes otherwise required by Fin Regs and negotiation of a contract with the identified sole supplier Golflive was permitted instead.</td>
<td>£2,655.00 This is a specialist consumer show aimed at amateur golfers held in one of Carnoustie Country’s key target areas of the South of England. It attracts 12,000 visitors in 2010 with 71% members of golf clubs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attendance at Rhinegolf Exhibition in Cologne</td>
<td>(a) – sole supplier</td>
<td>Exemption was granted from seeking 3 competitive quotes otherwise required by Fin Regs and negotiation of a contract with the identified sole supplier Rhinegolf was permitted instead.</td>
<td>£4,000.00 Germany is a rapidly growing market with high expendable income. Research shows German golfers have a genuine interest in travelling to Scotland</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>