

## AGENDA ITEM NO 5

REPORT NO 497/13

### ANGUS COUNCIL

STRATEGIC POLICY COMMITTEE – 3 SEPTEMBER 2013

CORPORATE IMPROVEMENT PLAN ANNUAL REPORT 2012/2013

REPORT BY CHIEF EXECUTIVE

#### ABSTRACT

This report advises of the production of the 2012/13 [Corporate Improvement Plan Annual Report](#). A copy of the report is attached

#### 1. RECOMMENDATION(S)

The Committee consider the terms of the 2012/13 Corporate Improvement Plan Annual Report.

#### 2. INTRODUCTION

As an integral part of the council's performance management arrangements, each department is required to prepare an annual report for submission to their service committee in the first committee cycle following the summer recess.

The reports are designed to give members, employees and the public (who will have access to the reports via the council's website) an at a glance picture of performance within the departments during the previous financial year.

They follow a standard format to ensure consistency of approach across the council. The reports will also be considered by the Scrutiny and Audit Committee at its meeting on 24 September 2013.

Attached to this report is the 2012/13 Corporate Improvement Plan Annual Report.

With regards to the actions in Section 2 of the report, the following updates members on those actions which were overdue as at 31 March 2013:

- SWH\_046 – We will redevelop the council website.

*Update: The Council's web estate is being redesigned and improved to provide a compelling user experience, provide accurate and up to date information and support a wide range of self-service transactions.*

- CE\_039 – We will explore the development of community resilience in liaison with Community Planning Partnerships.

*Update: This work is still ongoing, and will be progressed during 2013/14.*

- CS\_001 – We will improve the Councils asset management planning processes (IT; Property).

*Update: A programme for implementing the employee relocations in Forfar and Arbroath resulting from the implementation of the Corporate Office Rationalisation Strategy was prepared but implementation delayed pending the progression of the Corporate Agile Working Strategy. ACCESS, Law and Administration and Information*

*Technology staff within Angus House have begun the chain of moves which will allow subsequent relocations as implementation progresses.*

- CS\_FIN020 - We will develop policy options for how the Council takes payments from customers to improve choice and reduce cost.

*Update: A proposals paper has been shared with the Strategic Director – Resources. The paper is to be finalised then shared with the Executive Management Team and elected members during August 2013.*

- CS\_IT022 – We will establish a secondary Datacentre/Network Resilience capability to provide resilient external communications and host resilient core services with effect from 2013.

*Update: Building work has been rescheduled with a completion/handover date of June 2013. On handover, facilities testing will be required, followed by a programme of equipment/services location. The estimate for the relocation to be completed is September 2013 and the due date of this action has been amended accordingly.*

With regards to the efficiency reviews in Section 5 of the report, the following updates members on the reviews that were complete as at 31 March 2013:

- Intranet.

*Update: This review is complete and the outcome of the review is to develop the intranet facility which is being monitored through the broader digital Angus programme.*

- Resourcelink Personnel Capacity.

*Update: This review is now complete and the outcome of the review is being monitored through the following action: We will lead the development of the personnel functionality of Resourcelink which is in the Service Improvement Plan for Resources.*

- Staffing Sections.

*Update: This review is now complete and the outcome of the review is being monitored through the Service Improvement Plan for Resources with the following action: We will implement a centralised staffing section. Target date of 30 September 2013.*

- Procurement.

*Update: This review is complete and the outcome of the review is being monitored through the following actions: 'We will continue to improve Angus council's performance (presently level 1) in its purchasing of the supplies, services and works required to deliver public services' and 'We will provide the policy framework to allow Angus Council to improve the sustainability of its procurement activities'. These are all being monitored within the procurement reform programme.*

- Website.

*Update: This review is complete and the development of the website is being taken forward as part of the broader digital Angus programme.*

- Fleet Review.

*Update: This review is being done in connection with the Parks Maintenance and Waste Management review which is still on going. An update on these reviews as one review is contained within the report.*

### **3. FINANCIAL IMPLICATIONS**

There are no financial implications associated with the terms of this report.

### **4. HUMAN RIGHTS IMPLICATIONS**

There are no human rights implications associated with this report.

### **5. EQUALITIES IMPLICATIONS**

The issues dealt with in this report have been the subject of consideration from an equalities perspective. An equalities impact assessment is not required.

### **6. CONSULTATION**

The Chief Executive, the Head of Corporate Improvement and Finance and the Head of Legal and Democratic Services have been consulted in the preparation of this report.

**RICHARD STIFF  
CHIEF EXECUTIVE**

**NOTE:** No background papers, as detailed by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

**RS/JLS**

**Appendix - Corporate Improvement Plan Annual Report 2012/13.**