

ANGUS COUNCIL

MINUTE of MEETING of the **KIRRIEMUIR CONSERVATION AREA REGENERATION SCHEME (CARS) STEERING GROUP** held in the Lesser Hall, Kirriemuir on Tuesday 18 March 2014 at 9.15 am.

Present: Councillors IAIN GAUL, JEANETTE GAUL and RONNIE PROCTOR.

Non Councillor Members of the Group: PAUL FRETWELL and CATHY STEPHENSON.

Officers in Attendance: ROY MADDEN (Natural and Built Environment Manager), KAREN WEST (CARS Project Officer), GRAEME HODGE (Community Learning and Development Officer) and SARAH FORSYTH (Committee Officer).

1. CHAIR OF THE MEETING

In accordance with the constitution of the Steering Group, the chair rotating between elected members, Councillor Jeanette Gaul chaired the meeting.

2. APOLOGIES

An apology for absence was intimated on behalf of Derek Marshall (non Councillor member of the Group).

3. DECLARATIONS OF INTEREST

There were no declarations of interest made.

4. MINUTE OF PREVIOUS MEETING

The minute of meeting of the Steering Group of 25 February 2014 was submitted and approved as a correct record.

5. THE SQUARE: PROPOSED ENVIRONMENTAL ENHANCEMENTS

With reference to Article 6 of the minute of previous meeting, Roy Madden, Natural and Built Environment Manager provided an update in relation to the public consultation exercise, which it was proposed would commence on 24 March for a period of six weeks.

The Steering Group noted that whilst the general preliminary concept design included the Bon Scott Statue and a bus shelter, they were not directly in the remit of this Steering Group however both could be accommodated within the overall enhancement, subject to the necessary permissions.

Thereafter, there was circulated a photo montage of the bus shelter position in the Square. It was noted that as a result of the minimum required clearance between the shelter and the Peter Pan statue, it would not be possible to have an 'enclosed' shelter. Concerns were expressed at the proposed design as there would be very little shelter available, and there was discussion about the possibility of having a 'return' on the south side of the proposed shelter. Discussion also followed regarding the shelter's position and the possibility of relocating it further along Bank Street but it was noted this may result in the removal of one parking space to accommodate it.

Paul Fretwell also enquired as to consideration being given to extending the lantern lighting throughout the town. Roy Madden confirmed that additional lighting had not been included due to budget restraints.

Following a full discussion, the Steering Group agreed:-

- (i) to commence the public consultation on 24 March 2014 with the view to receiving general feedback in terms of the preliminary concept proposals;

- (ii) that Officers present the proposals to Kirriemuir Community Council and members of the public on 26 March 2014;
- (iii) to request further photo montages of the bus shelter, one with the proposed style shelter with a 'return' on the south side and another showing a standard shelter.

6. CARS PROJECT OFFICER'S REPORT

With reference to Article 7 of the minute of previous meeting, there was submitted a Report by the CARS Project Officer summarising progress in relation to the following priority projects:-

- **Glengate Hall**

The Project Officer indicated that unfortunately, works at the Glengate Hall had slowed recently due to difficulties highlighted with the main contractor. Alternative arrangements had been put in place by the applicant to enable the priority project to be completed but this would not now be until nearer the end of June, resulting in a delay of around 2-3 months.

Discussions were currently ongoing between the Planning Officer, CARS Project Officer and the applicant's agent to agree a way forward particularly in relation to the window specification. Works were however continuing with the internal alterations.

As a result of the delays, there would be an underspend in the current financial year which would be carried forward to 2014/2015.

Thereafter, Cathy Stephenson expressed concern as to the impact of the delays on the swift nests. The Project Officer confirmed that it was anticipated that the scaffolding and mesh at the top of the building could be removed shortly to avoid any potential impact during the nesting season.

- **1-3 Roods**

The Project Officer advised that planning and listed building consent applications for alternations to the building were currently under consideration. The applications were due to be determined by the end of March after which it was expected that a grant application would be submitted.

The Project Officer also confirmed that following discussions at the last meeting, she had written to the Planning Officer to advise of the Group's concerns regarding the proposed external render.

- **Small Grants Scheme/Public Realm Works**

The Report gave details of the Small Grants Scheme and of Public Realm Works. It was noted that the applicant at the Jeweller's Workshop in Bank Street was awaiting the contractor to start the internal works before the external works could begin.

- **Other Matters**

The Report also gave details of the Swift and Bat Workshop which had been held on 25 February. The event had attracted around 20 people in total and had proved to be an entertaining and informative day.

Thereafter, the Steering Group noted the terms of the Report and the updated positions.

7. GRANT APPLICATIONS

There was submitted a Report by the Project Officer indicating that one grant application had been received, namely:-

- **Joshua Plumtree, 30 Bank Street, Kirriemuir**

The description of the grant eligible works included reinstatement of the original applied leadwork design on two existing upper glazing panels and scaffolding, including the necessary permits.

The total amount of grant eligible works amounted to £1,045 with the grant award at 85%, giving a grant of £888.25.

The Steering Group agreed to approve the grant application based on the grant eligible works, subject to conditions as detailed in the Report.

8. DATE OF NEXT MEETING

The Steering Group noted that the next meeting would be held on Tuesday 29 April 2014 at 9.15 am in the Lesser Hall, Kirriemuir.