

ANGUS COUNCIL

CONTRACT SERVICES COMMITTEE - 15 AUGUST 2000

SICKNESS ABSENCE APRIL-JUNE 2000

REPORT BY CONTRACT SERVICES MANAGER

**ABSTRACT**

The object of this report is to provide Members with information on sickness absence within Contract Services for the period April to June 2000 and to compare this with the same period last year.

**1. RECOMMENDATIONS**

It is recommended that Members note the content of this report.

**2. BACKGROUND**

Members will recall that by approving report 987/99, they requested information on sickness absence on a quarterly basis.

In all contracting organisations sickness absence can have a major effect on the overall performance. Contract Services has a continuous monitoring programme in operation providing information to senior management on a month-to-month basis in order that appropriate action can be taken timeously.

The information relevant to the first quarter of the current and previous financial year is attached for Members' information, broken down into the individual strands of service delivery.

The level of sickness absence is 5.91% overall. It should be noted that medical certificates cover the vast majority of absence. This accounts for 1276.5 days incurred by 52 employees, out of a total absence of 1635.5 days.

Leisure Management shows a welcome substantial reduction in absence due to the previously reported management initiative. The increased absences of Painters and Plumbers and Ground Maintenance employees were due to incidences of long-term sickness. There has been a substantial increase in absence in Cleansing Services when compared with the last quarter, which is due to long-term certificated absence. Sickness absence will continue to be scrutinised by all levels of management.

**3. FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from this report.

**4. CONSULTATION**

The Chief Executive, Director of Law and Administration, Director of Finance and the Director of Personnel have been consulted on the contents of this report.

**M P Graham**  
**Contract Services Manager**  
**2 August 2000**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

## CONTRACT SERVICES DEPARTMENT

Number Employe d 2000	SECTION	TOTAL DAYS LOST APRIL TO JUNE 1999	TOTAL DAYS LOST APRIL TO JUNE 2000	SICK DAYS AS A % OF PR DAYS
9	HQ	14	14	3.27%
113	GROUND MAINTENANCE	235.75	464	6.75%
7	PAINTERS & PLUMBERS	9.5	21	7.37%
235	CLEANSING	749	770.5	6.20%
231	LEISURE MANAGEMENT	609	366	4.80%
<b>595</b>	<b>TOTALS</b>	<b>1617.25</b>	<b>1635.5</b>	<b>5.91%</b>