

ANGUS COUNCIL

ENVIRONMENTAL AND CONSUMER PROTECTION COMMITTEE – 7 AUGUST 2001

HEALTH AND SAFETY ANNUAL REPORT

REPORT BY THE DIRECTOR OF ENVIRONMENTAL AND CONSUMER PROTECTION

Abstract

This report highlights for the Committee the work done during 2000/2001 on Health & Safety Issues within the Department.

1. RECOMMENDATION

It is recommended that the Committee note the contents of this report for its interest.

2. INTRODUCTION

Since 1997, the Department has operated an internal Core Safety Group as a means of keeping all Health, Safety & Welfare issues under review. The Group consists of seven members of staff drawn from a wide cross section of activities and is led by the Head of Consumer Protection.

The Group meets on a regular basis, with teamworking being much in evidence to take these issues forward.

3. PROGRESS DURING 2000/2001

- During the year we distributed an updated issue 4 of the Health & Safety Policy and Procedures Manual.
- Accident Statistics – there was only one minor accident to an employee during the year.
- Risk Assessment updates were provided in respect of pest control, testing of bulk fuel delivery systems and public visits to Recycling Centres.
- Electrical socket provision was reviewed and improved installations provided at 3 locations.
- The Montrose Port Health & Safety Manual was reviewed and updated.
- Internal guidance was circulated in respect of manual handling tasks, and induction for new employees.
- Arrangements were put in place to ensure affected staff receive training in the case of carbon monoxide monitoring equipment.

4. CURRENT ISSUES

Issues currently being taken forward following discussions at the Core Safety Group: -

- Additional Health & Safety Safeguards for pregnant women and nursing mothers.
- Preparation of an updated issue 5 of our Health & Safety Policy and Procedures Manual.
- Risk Assessment of sampling of fertilisers and feeding stuffs on farms.

5. FUTURE PLANS

The Core Safety Group will continue to meet on a regular basis and has plans to provide a staff training seminar, introduce an internal; audit checklist and carry out a survey of personal protective equipment in conjunction with Senior Officers.

6. FINANCIAL IMPLICATIONS

There are no financial implications in respect of this report.

7. HUMAN RIGHTS

There are no Human Rights issues raised by this report.

8. CONSULTATION

The Chief Executive, The Director of Law and Administration, The Director of Personnel and The Director of Finance have been consulted on the contents of this report.

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 other than any containing confidential or exempt information were relied on to any material extent in preparing this report.

S R Heggie
Director of Environmental and Consumer Protection

JM/HA
11.7.01