

## PROPERTY MAINTENANCE PROGRESS REPORT 2001/2002

### Abstract

This report presents the current status of commitment and expenditure on the maintenance of non-housing properties.

### RECOMMENDATION

The Personnel and Property Services Committee is recommended to note the contents of this report.

### 1 INTRODUCTION

The Property Services department currently manages the property maintenance budgets for all non-housing properties within Angus Council.

### 2 STATUS

The current commitment status as at 30 September 2001 for Property Services revenue funded budgets is detailed in ~~Table 1~~ ~~Table 1~~ ~~Table 4~~\*, while Table 2 indicates current commitment for the devolved school management budgets.

Appendix 1 indicates the departmental breakdown of the current expenditure against the property maintenance revenue budget.

Commitment is a better measure of progress than expenditure because the latter is affected by delays in receiving bills for payment.

\*Note: The allowances of £309,000 for the operation of the Devolved School Management Scheme has been included in Table 1 and the table in Appendix 1 but neither of these tables respectively includes the commitment or expenditure for DSM.

**Table 14 Current Property Services Revenue Commitment**

|                        | Planned     | Unplanned | Total       |
|------------------------|-------------|-----------|-------------|
| Budget                 | £ 1,336,000 | £ 498,000 | £ 1,834,000 |
| Commitment at 30/09/01 | £ 823,040   | £ 345,700 | £ 1,168,740 |
| % of Budget Committed  | 62%         | 69%       | 64%         |

**Table 2 Current Devolved School Management Commitment**

|                        | Planned & Unplanned (D98) | Improvements (D99) | Total     |
|------------------------|---------------------------|--------------------|-----------|
| Budget                 | £309,000                  |                    | £ 309,000 |
| Commitment at 30/09/01 | £ 85,000                  | £ 78,000           | £ 163,000 |
| % of Budget Committed  |                           |                    | 53%       |

Table 2 makes limited allowance for the operation of the Devolved School Management scheme by including the value of workload undertaken by the Property Services department on behalf of individual schools whether of a maintenance or improvement nature.

All schools hold DSM budgets for property maintenance where savings achieved by non-expenditure can be carried over into the next financial year or expended in the current financial year but not necessarily on property maintenance. The Property Services and Finance departments will continue to monitor expenditure and report end of year out turn, including Devolved School Management aspects, in due course to the Personnel and Property Services Committee.

### 3 FINANCIAL IMPLICATIONS

There are no financial implications at this time.

### 4 HUMAN RIGHTS ACT IMPLICATIONS

There are no Human Rights Act implications specific to this report.

### 5 CONSULTATION

The Chief Executive, Director of Law & Administration and the Director of Finance have been consulted in the preparation of this report.

### REFERENCES

| <u>Committee</u> | <u>Date</u> | <u>Report No</u> | <u>Subject</u>                                       |
|------------------|-------------|------------------|--|
| -                | -           | -                | 2000/2001 Final Revenue and Capital Budget Documents |

## APPENDICES

Appendix 14 Property Maintenance Revenue Budget 2001/2002 - Expenditure

## BACKGROUND PAPERS

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above report.

M G Lunny  
Director of Property Services

**Appendix 1**~~Appendix 1~~~~Appendix 1~~  
**Budget 2001/2002 - Expenditure**

**Property Maintenance Revenue**

| Department                                 | Planned Maintenance | PM Spend at 30/09/01 | Unplanned Maintenance | UP Spend at 30/09/01 | Approved Budget 2001/02 | Total Spend at 30/09/01 | % of Budget Spent |
|--|---------------------|----------------------|-----------------------|----------------------|-------------------------|-------------------------|-------------------|
| Centralised Property Maintenance (CPM)     | £ 167,000           | £ 22,000             |                       | £ -                  | £ 167,000               | £ 22,000                | 13%               |
| Education                                  | £ 733,000           | £ 203,000            | £ 220,000             | £ 87,000             | £ 953,000               | £ 290,000               | 30%               |
| Social Work                                | £ 74,000            | £ 24,000             | £ 100,000             | £ 21,000             | £ 174,000               | £ 45,000                | 26%               |
| Roads                                      | £ 3,000             | £ 1,790              | £ 5,000               | £ 1,020              | £ 8,000                 | £ 2,810                 | 35%               |
| Cultural Services                          | £ 129,000           | £ 23,000             | £ 37,000              | £ 13,000             | £ 166,000               | £ 36,000                | 22%               |
| Environmental & Consumer Protection        | £ 22,000            | £ 12,000             | £ 22,000              | £ 5,000              | £ 44,000                | £ 17,000                | 39%               |
| Recreation Services (Leisure & Parks)      | £ 98,000            | £ 40,000             | £ 40,000              | £ 17,000             | £ 138,000               | £ 57,000                | 41%               |
| Planning (Arbroath Bus Station)            | £ 3,000             | £ -                  | £ 3,000               | £ 980                | £ 6,000                 | £ 980                   | 16%               |
| Economic Development                       | £ 3,000             | £ 1,000              | £ 10,000              | £ -                  | £ 13,000                | £ 1,000                 | 8%                |
| Personnel (Training Section)               | £ 3,000             | £ 270                | £ 1,000               | £ 100                | £ 4,000                 | £ 370                   | 9%                |
| Finance Revenues (Invertay House)          | £ 11,000            | £ 2,320              | £ 7,000               | £ 1,860              | £ 18,000                | £ 4,180                 | 23%               |
| HQ Buildings                               | £ 21,000            | £ 7,800              | £ 38,000              | £ 9,600              | £ 59,000                | £ 17,400                | 29%               |
| Local Offices                              | £ 5,000             | £ 5,200              | £ 15,000              | £ 6,400              | £ 20,000                | £ 11,600                | 58%               |
| Registrars (Law & Admin)                   | £ 3,000             | £ 980                | £ -                   | £ 360                | £ 3,000                 | £ 1,340                 | 45%               |
| <b>Sub-totals</b>                          | £ 1,275,000         | £ 343,360            | £ 498,000             | £ 163,320            | £ 1,773,000             | £ 506,680               | 29%               |
| Contract Services (Service Contracts only) | £ 27,000            | £ 13,000             | £ -                   | £ 36,000             | £ 27,000                | £ 49,000                | 181%              |
| Centralised Property Maintenance (CPM)     | £ 34,000            | £ -                  |                       |                      | £ 34,000                | £ -                     | 0%                |
| Housing                                    |                     |                      |                       |                      |                         |                         |                   |
| <b>Sub-totals</b>                          | £ 61,000            | £ 13,000             | £ -                   | £ 36,000             | £ 61,000                | £ 49,000                | 80%               |
| <b>Totals</b>                              | £ 1,336,000         | £ 356,360            | £ 498,000             | £ 199,320            | £ 1,834,000             | £ 555,680               | 30%               |